

**Sublette USD #374  
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, June 8, 2009 in the boardroom at the Administrative Office at 7:00 p.m.

Members Present

R. W. Lucas  
Jay Meyer  
Joan Menzie

Jeremy Patterson  
Russ Branden

Martha Rogge  
Dave Holloway

Others Present

Rex Bruce, Superintendent; and Lynn Myers, Clerk.

Guests: Bill Hessman and Greg Vahrenberg.

**Item #1 Call Meeting to Order /Approve Agenda**

The President called the meeting to order at 7:00 p.m.

Mr. Patterson moved, seconded by Mrs. Rogge, to approve agenda with the following additions: 10k. H.S. Math, Erica Pinkney and 12. Signature Authority Andrea Cearley; Grade School Petty Cash Fund and Grade School Activity Fund. The motion carried 7-0.

**Item #2 Approve Minutes**

Mr. Holloway moved, seconded by Mr. Meyer to approve the minutes of the May 11, 2009 regular meeting and the May 11, 2009 Budget Hearing. The motion carried 7-0.

**Item #3 Approve Bills and Authorize Payment**

Prior to the meeting, Mr. Branden reviewed Purchase Orders and supporting documents presented for payment. Mr. Branden moved, seconded by Mrs. Menzie, to approve the bills as listed on the List of Warrants dated 05/31/09 and authorize payment. The motion carried 7-0.

**Item #4 Approve Transfers**

Mr. Meyer moved, seconded by Mr. Patterson, to approve the following budget transfers: \$18,338.64 from general fund to At Risk, \$3,067.75 from general fund to 4-Year-Old At Risk, \$3,309.05 from supplemental general to Daycare, \$13,782.58 from general fund to Bilingual and \$37,135.87 from general fund to Special Education. The motion carried 7-0.

**PUBLIC FORUM**

Mrs. Rogge was presented plaque for twenty years of dedicated service to the USD 374 Board of Education.

### **Item #5 Reports**

#### **SWPRSC/HPEC**

Mrs. Martha Rogge reported on SWPRSC Board meetings. Mr. R.W. Lucas attended the HPEC meeting.

#### **Superintendent:**

Mr. Bruce informed the Board that the wind generator would be turned on when the issues on the safety system are worked out. He informed the Board that the District had made AYP in all areas. The purchase of surplus vans and surplus FEMA trailers (for daycare center) was discussed.

### **Item #6 Consider Bond Refinance**

Mr. Branden moved, seconded by Mr. Meyer to proceed with PiperJaffray on refinancing the Bonds, with the final decision to be made at the June 29, 2009 Special Meeting. The motion carried 7-0.

### **Item #7 Appoint Recreation Commission Board Member**

Mr. Menzie moved, seconded by Mr. Patterson, to appoint Orlando Hernandez to the Sublette Recreation Commission Board. The motion carried 7-0.

The President requested a ten minute recess at 8:05 p.m. The Board reconvened to regular session at 8:15 p.m.

### **Item #8 Executive Session – Non-elected Personnel**

Patterson moved, seconded by Mrs. Menzie, to go into executive session to discuss non-elected personnel, in order to protect the privacy interest of an identifiable individual(s), to include Mr. Bruce in executive session, and to reconvene to open session in the boardroom at 8:45 p.m. The motion carried 7-0.

The Board reconvened to open session at 8:45 p.m.

Patterson moved, seconded by Mrs. Menzie, to go into executive session to discuss non-elected personnel, in order to protect the privacy interest of an identifiable individual(s), to include Mr. Bruce in executive session, and to reconvene to open session in the boardroom at 9:00 p.m. The motion carried 7-0.

The Board reconvened to open session at 9:00 p.m.

### **7:25 p.m. #9 Consider Board Clerk Contract**

Mr. Patterson moved, seconded by Mr. Holloway, to approve the contract for Lynn Myers as Board Clerk. The motion carried 7-0.

**Item #10 Contract Approval**

a. Mr. Meyer moved, seconded by Mr. Patterson, to approve the contract Lynne Paris as G.S. Cook. The motion carried 7-0.

b. thru g and k. Mr. Branden moved, seconded by Mrs. Menzie, to approve the following contracts; Andrea Cearley, G.S. Secretary; Donna Shull, J.H./H.S. Vocal accompanist; Mallory Ginn, 5<sup>th</sup>/6<sup>th</sup> Grade Teacher; Jeanette Raynes, J.H./H.S. Vocal Instructor; Lysa Schield, Kindergarten Para and Erica Pinkney, H.S. Math. The motion carried 7-0.

h. Mr. Holloway moved, seconded by Mr. Branden, to approve the classified personnel contracts for the 2009/2010 school year. The motion carried 7-0.

i. Mrs. Menzie moved, seconded by Mr. Meyer, to approve the certified position contracts for the 2009/2010 school year. The motion carried 7-0.

**Item #11 Consider Resignations**

Mr. Branden moved, seconded by Mrs. Menzie, to accept the resignations of Teresa Mora; G.S. Cook, and Stephen Simpson; H.S. Physical Education and Coaching. The motion carried 7-0.

**#12 Signature Authority Grade School Secretary**

Mrs. Rogge moved, seconded by Mrs. Menzie, to authorize Andrea Cearley to sign on the Grade School Petty Cash and Grade School Activity Bank Accounts at Centera Bank. The motion carried 7-0.

**Item #13 Consider KASB Workman's Comp. Insurance**

Mrs. Menize moved, seconded by Mr. Holloway, to accept the KASB Workman's Comp. Insurance proposal effective July 1, 2009. The motion carried 7-0.

**Adjournment**

With no other business to come before the Board, Mr. Patterson moved, seconded by Mrs. Menzie to adjourn the meeting. The motion carried 7-0.

*NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.*