

**Sublette USD #374
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, May 21, 2012 in the boardroom at the Administrative Office at 7:00 p.m.

Members Present

R. W. Lucas Jay Meyer Mike Bultena Martha Rogge

Dr. Bill Hessman

Members Absent

Dave Holloway Joan Menzie

Others Present

Rex Bruce, Superintendent; Lynn Myers, Clerk; Cesar Peña, Middle/High School Principal and Connie Myers, Elementary School Principal.

Item #1 Call Meeting to Order /Approve Agenda

The President called the meeting to order at 7:00 p.m.

Dr. Hessman moved, seconded by Mrs. Rogge, to approve the agenda with the following addition: 5a. Resignations. The motion carried 5-0.

Item #2 Approve Minutes

Mr. Meyer moved, seconded by Dr. Hessman, to approve the minutes of the April 16, 2012 regular meeting. The motion carried 5-0.

Item #3 Approve Bills and Authorize Payment

Prior to the meeting, Mr. Meyer reviewed Purchase Orders and supporting documents presented for payment. Mr. Meyer moved, seconded by Mr. Bultena, to approve the bills as listed on the List of Warrants dated 04/30/12 and authorize payment. The motion carried 5-0.

Item #4 Approve Transfers

Mrs. Rogge moved, seconded by Mr. Meyer, to approve the following budget transfers: \$4,578.90 from supplemental general to Food Service; \$46,577.12 from general fund to At Risk; \$3,861.03 from general fund to 4-Year Old At Risk; \$1,266.23 from supplemental general fund to Daycare; \$3,709.87 from supplemental general fund to Professional Development; \$11,946.28 from general fund to Bilingual and \$324.49 from general fund to Vocational. The motion carried 5-0.

PUBLIC FORUM

There was no public forum.

Reports

Curriculum

No report; the committees do not meet in the summer.

Principals

Mrs. Myers reported on the elementary field day, spring music program, kinder graduation, 6th grade promotion, Mrs. Deanna Myers' retirement reception and summer school.

Mr. Pena reported on state assessments, Mr. Fox's poetry class achievements, spring music concerts, drama play performance, state track and discussed handbook changes.

SWPRSC/HPEC

Mr. Meyer reported on the SWPRSC Board meeting. Mr. Lucas reported on the HPEC meeting.

Superintendent:

Mr. Bruce reported on funding for library books, his Washington D.C. trip to testify for the fruit and vegetable grant, the wind generator, the school law seminar in Topeka and the KASB advocacy meeting at SWPRSC.

Item #5 Executive Session Non-Elected Personnel

Dr. Hessman moved, seconded by Mr. Meyer, to go into executive session to discuss non-elected personnel, in order to protect the privacy interest of an identifiable individual(s), to include Mr. Bruce in executive session, and to reconvene to open session in the boardroom at 8:30 p.m. The motion carried 5-0.

The Board reconvened to open session at 8:30 p.m.

Item #5a Resignations

Mrs. Rogge moved, seconded by Mr. Meyer, to accept the resignation of Denise Russom as daycare director. The motion carried 5-0.

Item #6 Contract Approval

Mr. Meyer moved, seconded by Dr. Hessman, to approve the contract for Brittany Patterson as 5th grade teacher for the 2012/2013 school year. The motion carried 5-0.

Item #7 KASB Membership/Legal Assistance Fund

Mrs. Rogge moved, seconded by Mr. Bultena, to pay the annual KASB membership fee of \$6,750 and the annual Legal Assistance Fund fee of \$1,400 for the 2012/2013 year. The motion carried 5-0.

Board Minutes

Page 3

May 21, 2012

Item #8 Miscellaneous

The board selected Tuesday June 26, 2012 at 12:00 p.m. for the year end meeting.

Adjournment

With no other business to come before the Board, Mr. Meyer moved, seconded by Dr. Hessman to adjourn the meeting. The motion carried 5-0.

NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.

President

Clerk