

**Sublette USD #374
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, January 15, 2018 in the boardroom at the Administrative Office at 6:30 p.m.

Members Present

Mike Bultena	Jay Meyer	Cornelius Froese	Lee Mason
Dave Holloway	Grant Webber		

Members Absent

Martha Rogge

Others Present

Rex Bruce, Superintendent; Andrea Cearley, Clerk; Rachel Lee, Elementary Principal and Risa Stevens, Curriculum Director.

Guests

Kit Griffin

Item #1 Call Meeting to Order /Approve Agenda

The Vice-President called the meeting to order at 6:30 p.m.

Mr. Holloway moved, seconded by Mr. Mason, to approve the agenda. The motion carried 5-0.

Item #2 Approve Minutes

Mr. Holloway moved, seconded by Mr. Froese, to approve the minutes of the December 11, 2017 regular meeting. The motion carried 5-0.

Item #3 Approve Bills and Authorize Payment

Prior to the meeting, Mr. Meyer, Mr. Holloway, Mr. Froese and Mr. Mason reviewed Purchase Orders and supporting documents presented for payment. Mr. Meyer moved, seconded by Mr. Mason, to approve the bills as listed on the List of Warrants dated 12/31/17 and authorize payment. The motion carried 5-0.

Item #4 Approve Transfers

Mr. Mason moved, seconded by Mr. Meyer, to approve the following transfers: \$55,584.03 from General to At Risk; \$5,204.83 from General to 4-Year-Old At Risk; \$10,532.35 from General to Bilingual; \$445.56 from Supplemental General to Professional Development; \$61,624.76 from General to Special Education; \$5,189.19 from Supplemental General to Daycare; and \$845.68 from General to Vocational Fund. The motion carried 5-0.

PUBLIC FORUM

There was no public forum.

Reports

Curriculum

Mrs. Stevens reported that the new ELA standards have been approved and will be implemented in the fall. April 30th has been set for the Outside Validation Team visit.

Mr. Webber entered the meeting at 6:36 p.m.

Principals

Mr. Marlin was absent. In his absence, Mrs. Kit Griffin gave a report on the children books which her Human Growth and Development class wrote using StoryJumper.com for pictures and assistance in writing. The class went to the grade school and read their books to the 1st graders. The high school students were excited and proud of their accomplishments as authors.

Mrs. Lee reported that her ambassadors were unable to attend tonight's meeting, but they will plan to come in February. Mrs. Melodee Penner was chosen to be on the Preschool Guide Resource Development Committee and will be attending meetings in Topeka. Our school nurse, Mrs. Lindsay Fitzgerald; Mr. Bruce; and Mrs. Lee will be involved with the health survey results from last year and some possible implementation of projects. The weekend food sacks have gone out for two weeks now with great feedback so far.

Activities Director

There was no Activities Director report this month. Mr. Carter was attending the league basketball tournament.

SWPRSC/HPEC

There was no SWPRSC Board meeting report as Mrs. Rogge was absent. Mr. Bultena reported on the HPEC meeting.

Superintendent:

Mr. Bruce reported that Mr. Marlin took a couple of teachers to a meeting to learn how to design/print our own school apparel. He also reported on the Superintendent's Council in Topeka; our Virtual School; and the Governor's State of the State address.

Item #5 Contract Approval

Mr. Mason moved, seconded by Mr. Holloway, to approve the contract of Gracie Lozano as elementary school cook; Jose Bustillos as bus driver; and Dawn Louderback as Title I para. The motion carried 6-0.

Item #6 Resignation

Mr. Meyer moved, seconded by Mr. Mason, to accept the resignation of Misha Rhone as Title I para effective December 20, 2017. The motion carried 6-0.

Adjournment

With no other business to come before the Board, Mr. Holloway moved, seconded by Mr. Meyer, to adjourn the meeting. The motion carried 6-0.

NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.

President

Clerk

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