

**Sublette USD #374
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, November 12, 2012 in the boardroom at the Administrative Office at 7:00 p.m.

Members Present

R. W. Lucas
Jay Meyer

Martha Rogge
Dr. Bill Hessman

Joan Menzie

Mike Bultena

Members Absent

Dave Holloway

Others Present

Rex Bruce, Superintendent; Lynn Myers, Clerk; Connie Myers, Elementary Principal; Cesar Peña, Middle/High School Principal and Risa Stevens, Curriculum Director.

Guests

Roger Duncan

Item #1 Call Meeting to Order /Approve Agenda

The President called the meeting to order at 7:00 p.m.

Dr. Hessman moved, seconded by Mr. Meyer, to approve the agenda. The motion carried 6-0.

Item #2 Approve Minutes

Mr. Meyer moved, seconded by Mrs. Menzie, to approve the minutes of the October 8, 2012 regular meeting. The motion carried 6-0.

Item #3 Approve Bills and Authorize Payment

Prior to the meeting, Mrs. Menzie and Mr. Meyer reviewed Purchase Orders and supporting documents presented for payment. Mr. Meyer moved, seconded by Mrs. Menzie, to approve the bills as listed on the List of Warrants dated 10/31/12 and authorize payment. The motion carried 6-0.

Item #4 Approve Transfers

Mr. Bultena moved, seconded by Mrs. Rogge, to approve the following budget transfers: \$3,938.52 from the general fund to the 4-Year Old At Risk; \$2,503.45 from the supplemental general fund to the daycare fund; \$11,572.94 from the general fund to the bilingual fund; \$4,025.24 from the supplemental general fund to the professional development fund and \$1,287.27 from the general fund to the vocational fund. The motion carried 6-0.

Item #5 Audit Report

Mr. Roger Duncan presented the audit report for the fiscal year ended June 30, 2012. Mrs. Rogge moved, seconded by Mr. Meyer, to approve the audit report. The motion carried 6-0.

PUBLIC FORUM

There was no public forum

Reports

Curriculum

Mrs. Stevens gave the curriculum report

Principals

Mr. Peña gave the middle school/high school report.

Mrs. Myers gave the elementary school report.

SWPRSC/HPEC

Mr. Meyer reported on the SWPRSC Board meeting. Mr. Lucas reported on the HPEC meeting.

Superintendent:

Mr. Bruce gave the superintendent's report.

Transportation

A report will be given next month.

Item #6 Executive Session – Non-elected Personnel

Mrs. Rogge moved, seconded by Dr. Hessman, to go into executive session to discuss non-elected personnel, in order to protect the privacy interest of an identifiable individual(s), to include Mr. Bruce in executive session, and to reconvene to open session in the boardroom at 8:30 p.m. The motion carried 6-0.

The Board reconvened to open session at 8:30 p.m.

Item #7 Executive Session Student Matter

Mrs. Menzie moved, seconded by Mr. Meyer, to go into executive session to discuss a student matter, in order to protect the privacy interest of an identifiable individual(s), to include Mr. Bruce and Mr. Peña in executive session, and to reconvene to open session in the boardroom at 8:45 p.m.

The Board reconvened to open session at 8:45 p.m.

Item #8 Miscellaneous

- a. KASB Convention November 30, December 1 & 2 Topeka
Mr. Lucas, Mr. Bultena, Mr. Meyer and Mrs. Rogge will attend
- b. KASB Delegate
Mrs. Rogge moved, seconded by Mr. Meyer to appoint Mr. Bultena as the delegate and Mr. Lucas as the alternate delegate. The Motion carried 6-0.

Adjournment

With no other business to come before the Board, Mr. Meyer moved, seconded by Mrs. Menzie to adjourn the meeting. The motion carried 6-0.

NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.

President

Clerk

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