

**Sublette USD #374
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, May 1, 2017 in the boardroom at the Administrative Office at 6:30 p.m.

Members Present

Jay Meyer	Martha Rogge	Grant Webber
Mike Bultena	Lee Mason	

Members Absent

Cornelius Froese	Dave Holloway
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Others Present

Rex Bruce, Superintendent; Andrea Cearley, Clerk; Monty Marlin, Middle/High School Principal and Rachel Lee, Elementary Principal.

Guests

Paula Leverett

Item #1 Call Meeting to Order /Approve Agenda

The President called the meeting to order at 6:35 p.m.

Mr. Mason moved, seconded by Mrs. Rogge, to approve the agenda with the addition of Reports (Curriculum, Principals, Activities Director, SWPRSC/HPEC and Superintendent) following the Public Forum and Item #5a Virtual School Graduation Requirement. The motion carried 5-0.

Item #2 Approve Minutes

Mrs. Rogge moved, seconded by Mr. Bultena, to approve the minutes of the April 10, 2017 regular meeting. The motion carried 5-0.

Item #3 Approve Bills and Authorize Payment

Prior to the meeting, Mr. Mason and Mr. Bultena reviewed Purchase Orders and supporting documents presented for payment. Mr. Bultena moved, seconded by Mr. Mason, to approve the bills as listed on the List of Warrants dated 04/30/17 and authorize payment. The motion carried 5-0.

Item #4 Approve Transfers

Mr. Webber moved, seconded by Mr. Mason, to approve the following transfers: \$53,516.76 from General to At Risk; \$5,061.30 from General to 4-Year-Old At Risk; \$3,154.02 from General to Daycare; \$5,852.76 from General to Bilingual; \$3,399.55 from General to Professional Development; \$79,226.81 from General to Special Education; \$1,248.99 from General to Vocational Fund and \$13,487.60 from General to Supplemental General. The motion carried 5-0.

PUBLIC FORUM

There was no public forum.

Reports

Curriculum/Accreditation

No Curriculum report.

Principals

Mr. Marlin reported Mr. Leverett's Biology II class took their field trip to the Cadaver Lab in Garden City. He also reported a few issues are arising with the maintenance, breakage and correct usage of Chromebooks. He introduced Mrs. Paula Leverett, MS/HS Choir instructor, who reported on the outstanding success at State Choir and Band in Salina last Saturday. Thirty-eight choir students participated in 11 solos and 4 ensembles. All 15 entries received I ratings! The High School Band had 5 solo performers who received ratings of I's and II's.

Mrs. Lee reported on the 3rd grade trip to the Garden City Zoo for Earth Day; Kiss A Pig Contest; Ms. Avritt's 3rd grade class received a Kansas Dental award of \$250; PTO Carnival was a big success; BEST Bingo Night; Field Day; Elementary musical, "Seussical" on May 11th; and a successful Kinder Round-up.

Activities Director

Mr. Marlin gave the report for Mr. Carter. He reported that the State is looking at re-classifying schools for the different sports, mainly football. He also commented on the High Plains League Constitution and how it states you must participate in 11-man football as opposed to 8-man to stay in the league.

SWPRSC/HPEC

Mr. Meyer reported on the SWPRSC Board meeting. Mr. Bultena reported on the HPEC meeting.

Superintendent

No report.

Item #5 KASB Membership/Legal Assistance Fund

Mr. Mason moved, seconded by Mr. Webber, to pay the KASB membership fee of \$7,270 and the legal assistance fund service fee of \$1,650. The motion carried 5-0.

Item #5a Virtual School Graduation Requirement

Mr. Mason moved, seconded by Mr. Webber, to approve the Virtual School graduation requirement of 21 credits. The motion carried 5-0.

Item #6 Executive Session – Non-Elected Personnel

Mrs. Rogge moved, seconded by Mr. Bultena, to go into executive session to discuss non-elected personnel, in order to protect the privacy interest of an identifiable individual(s), to include Mr. Bruce, Mr. Marlin and Mrs. Lee in executive session, and to reconvene to open session in the boardroom at 8:20 p.m. The motion carried 5-0.

The Board reconvened to open session at 8:20 p.m.

Item #7 Contract Approval

Mr. Mason moved, seconded by Mr. Bultena, to approve the contract of Mr. Ross Coomes as High School Social Studies teacher for the 2017-2018 school year. The motion carried 5-0.

Mr. Bultena moved, seconded by Mr. Mason, to approve the lists of certified personnel, classified personnel and supplemental contracts for the 2017-2018 school year. The motion carried 5-0.

Mr. Bultena moved, seconded by Mrs. Rogge, to extend the contract of Owen M. Marlin, Middle/High School Principal, two years to June 1, 2019, and to extend the contract of Rachel Lee, Elementary Principal, two years to June 1, 2019. Salary amounts to be decided at a later date. The motion carried 5-0.

Item #8 Resignations

Mr. Mason moved, seconded by Mr. Bultena, to accept the resignation of Mrs. Debra Jacques as Kindergarten para-professional with gratitude for 31 years of service. The motion carried 5-0.

Mr. Mason moved, seconded by Mr. Webber, to accept the resignation and retirement of Mrs. Jackie Pierce as Food Service Manager with gratitude for 26 years of service. The motion carried 5-0.

Item #9 Miscellaneous

The special year end meeting will be Tuesday June 20, 2017 at 12:00 p.m.

Adjournment

With no other business to come before the Board, Mr. Bultena moved, seconded by Mr. Mason, to adjourn the meeting. The motion carried 5-0.

NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.