

**Sublette USD #374  
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, June 11, 2018 in the boardroom at the Administrative Office at 7:00 p.m.

Members Present

Martha Rogge            Jay Meyer            Lee Mason            Mike Bultena

Members Absent

Dave Holloway        Cornelius Froese        Grant Webber

Others Present

Rex Bruce, Superintendent; Andrea Cearley, Clerk; Monty Marlin, Middle/High School Principal; Rachel Lee, Elementary Principal and Lance Carter, Activities Director.

**Item #1 Call Meeting to Order /Approve Agenda**

The President called the meeting to order at 7:00 p.m.

Mr. Meyer moved, seconded by Mr. Mason, to approve the agenda. The motion carried 4-0.

**Item #2 Approve Minutes**

Mr. Bultena moved, seconded by Mr. Mason, to approve the minutes of the May 14, 2018 regular meeting. The motion carried 4-0.

**Item #3 Approve Bills and Authorize Payment**

Prior to the meeting, Mr. Meyer, Mr. Mason and Mr. Bultena reviewed Purchase Orders and supporting documents presented for payment. Mr. Mason moved, seconded by Mr. Meyer, to approve the bills as listed on the List of Warrants dated 05/31/18 and authorize payment. The motion carried 4-0.

**Item #4 Approve Transfers**

Mr. Bultena moved, seconded by Mr. Meyer, to approve the following transfers: \$53,042.11 from General to At Risk; \$5,226.17 from General to 4 Year Old At Risk; \$2,490.93 from Supplemental General to Daycare; \$9,738.91 from General to Bilingual; \$2,615.92 from Supplemental General to Professional Development; \$47,033.28 from General to Special Education; \$536.77 from General to Summer Food Program; and \$1,107.76 from General to Vocational Fund. The motion carried 4-0.

**PUBLIC FORUM**

There was no public forum.

## **Reports**

### Curriculum

No report.

### Principals

Mr. Marlin gave a report on Mike Lower. He passed out the 2017-2018 Middle School/High School Student and Faculty Handbooks with revisions for the 2018-2019 school year. He reported that he and Mrs. Holloway are working on the new middle school/high school class schedules.

Mrs. Lee reported that she is working on the revisions for the 2018-2019 elementary student and faculty handbooks. Summer school started May 29<sup>th</sup>, and they are averaging 60 to 65 students per day. Summer school is a joint venture this year with the Migrant grant they received and the BEST2 After School employees working together to provide students with art, music, academics, social interaction and structure to their summer.

### Activities Director

Mr. Carter reported that summer weights started last week. He is still working on filling a couple of coaching positions for next school year.

### SWPRSC/HPEC

Mrs. Rogge reported on the SWPRSC Board meeting. Mr. Bultena was unable to attend the HPEC meeting.

### Superintendent

Mr. Bruce reported that we will be putting a for-sale ad in the paper for our old 2007 Suburban. He discussed the need to resurface the track which will give us another 4-5 years of use. After that, we will need a total new surface put down so we will need to be putting back some funds for that project. Our control boxes also need to be replaced which will be another high cost. Mr. Bruce requested a change of date for our July 2018 Board of Education meeting.

Mr. Mason moved, seconded by Mr. Bultena, to move our July 2018 Board of Education meeting from July 9<sup>th</sup> to July 5<sup>th</sup> at 7:00 p.m. The motion carried 4-0.

### **Item #5 Consider Track Resurfacing Bid**

Mr. Mason moved, seconded by Mr. Meyer, to approve the track resurfacing bid from United Sport Systems for \$29,968. The motion carried 4-0.

### **Item #6 Non-Elected Personnel Executive Session**

Mrs. Rogge moved, seconded by Mr. Meyer, to go into executive session to discuss candidates for employment, pursuant to the non-elected personnel exemption under KOMA, to include Mr. Bruce, Mrs. Lee, Mr. Marlin and

Mr. Carter in executive session, and to reconvene to open session in the boardroom at 8:15 p.m. The motion carried 4-0.

The Board reconvened to open session at 8:15 p.m.

Mrs. Rogge moved, seconded by Mr. Meyer, to go into executive session to discuss candidates for employment, pursuant to the non-elected personnel exemption under KOMA, to include Mr. Bruce, Mrs. Lee, Mr. Marlin and Mr. Carter in executive session, and to reconvene to open session in the boardroom at 8:20 p.m. The motion carried 4-0.

The Board reconvened to open session at 8:20 p.m.

Mrs. Rogge moved, seconded by Mr. Meyer, to go into executive session to discuss candidates for employment, pursuant to the non-elected personnel exemption under KOMA, to include Mr. Bruce, Mrs. Lee, Mr. Marlin and Mr. Carter in executive session, and to reconvene to open session in the boardroom at 8:30 p.m. The motion carried 4-0.

The Board reconvened to open session at 8:30 p.m.

#### **Item #7 Resignation**

Mr. Meyer moved, seconded by Mr. Bultena, to accept the resignation of Andrea Ardery as Middle School Science teacher, High School Chemistry teacher, Head High School Girls Basketball coach and Assistant High School Track coach.

#### **Item #8 Contract Approval**

Mr. Mason moved, seconded by Mr. Bultena, to approve the contract of Wayne Lee as Head High School Girls Basketball coach for the 2018-2019 school year. The motion carried 4-0.

Mr. Mason moved, seconded by Mr. Bultena, to approve the contract of Leigh Bird as a part-time Middle School Science teacher for the 2018-2019 school year. The motion carried 4-0.

#### **Item #9 Miscellaneous**

- a. Special End of Year Meeting will be Wednesday, June 27, 2018 at 12:00 p.m.

#### **Adjournment**

With no other business to come before the Board, Mrs. Rogge moved, seconded by Mr. Bultena, to adjourn the meeting. The motion carried 4-0.

*NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.*