

**Sublette USD #374
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, August 10, 2015 in the High School Conference Room at 6:30 p.m.

Members Present

Jay Meyer	Martha Rogge	Cornelius Froese
Mike Bultena	Lee Mason	

Members Absent

Dave Holloway

Others Present

Rex Bruce, Superintendent; Lynn Myers, Clerk; and Connie Myers, Elementary Principal.

Item #1 Call Meeting to Order /Approve Agenda

The President called the meeting to order at 6:30 p.m.

Mr. Bultena moved, seconded by Mr. Froese, to approve the agenda with the following addition: 9.Approve Middle/High School and Elementary School handbooks. The motion carried 5-0.

Item #2 Approve Minutes

Mrs. Rogge moved, seconded by Mr. Bultena, to approve the minutes of the July 6, 2015 regular meeting and the July 29, 2015 special meeting. The motion carried 5-0.

Item #3 Approve Bills and Authorize Payment

Prior to the meeting, Mrs. Rogge and Mr. Bultena reviewed Purchase Orders and supporting documents presented for payment. Mrs. Rogge moved, seconded by Mr. Bultena, to approve the bills as listed on the List of Warrants dated 07/31/15 and authorize payment. The motion carried 5-0.

Item #4 Approve Transfers

Mr. Bultena moved, seconded by Mr. Mason, to approve the following transfers: \$5,817.77 from Supplemental General to Professional Development and \$177.38 from Supplemental General to Daycare. The motion carried 5-0.

PUBLIC FORUM

There was no public forum.

Reports

The Curriculum Committee and SACS do not meet in the summer.

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Principals

No reports this month.

Activities Director

No report this month.

SWPRSC/HPEC

Mr. Meyer reported on the SWPRSC Board meeting. Mr. Bultena reported on the HPEC meeting.

Superintendent:

Mr. Bruce reported that the e-rate for the 2015-2016 school year has been approved. He also reported the insurance claim for hail damage to the building roofs has been accepted.

Item #5 Approve Policy Book Updates

Mr. Mason moved, seconded by Mrs. Rogge to approve the board policy book updates recommended by KASB. The motion carried 5-0.

Item #6 Executive Session – Non-elected Personnel

Mr. Bultena moved, seconded by Mr. Mason, to go into executive session to discuss non-elected personnel, in order protect the privacy interest of an identifiable individual(s), to include Mr. Bruce in executive session, and to reconvene to open session in the boardroom at 7:12 p.m. The motion carried 5-0.

The Board reconvened to open session at 7:12 p.m.

Item #7 Resignations

Mrs. Rogge moved, seconded by Mr. Bultena, to accept the e-mail resignation of Aaron Dardis as Assistant High School Principal/Activities Director. The motion carried 5-0.

Item #8 Contract Approval

Mr. Bultena moved, seconded by Mr. Mason, to approve the contract of Lance Carter as Activities Director. The motion carried 5-0.

Mr. Mason moved, seconded by Mrs. Rogge, to approve the contract of Michelle Escarcega as Elementary Secretary and Kim Hawg as Elementary Full-time Substitute. The motion carried 5-0.

Mr. Bultena moved, seconded by Mrs. Rogge, to approve the following supplemental contracts:

Lance Carter	Head High School Boys Basketball Coach
Matt Fox	Head High School Football Coach
Derrick Ploutz	Assistant High School Football Coach

The motion carried 5-0.

Item #9 Approve Elementary and Middle/High School Handbooks

Mrs. Myers presented the changes to elementary handbook and Mr. Bruce presented the changes to the middle/high school handbook.

Mrs. Rogge moved, seconded by Mr. Mason to accept the elementary and middle/high school handbooks for the 2015-2016 school year. The motion carried 5-0.

Adjournment

With no other business to come before the Board, Mr. Bultena moved, seconded by Mr. Froese to adjourn the meeting. The motion carried 5-0.

NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.

President

Clerk

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