

**Sublette USD #374  
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, August 14, 2017 in the boardroom at the Administrative Office at 7:00 p.m.

Members Present

|              |           |                  |
|--------------|-----------|------------------|
| Martha Rogge | Jay Meyer | Cornelius Froese |
| Mike Bultena | Lee Mason | Grant Webber     |

Members Absent

Dave Holloway

Others Present

Rex Bruce, Superintendent; Andrea Cearley, Clerk; Monty Marlin, Middle/High School Principal; Rachel Lee, Elementary Principal; and Lance Carter, Activities Director.

Guests

Micah Williamson

**Item #1 Call Meeting to Order /Approve Agenda**

The President called the meeting to order at 7:00 p.m.

Mr. Mason moved, seconded by Mr. Bultena, to approve the agenda with the removal of Item #4 Approve Budget Transfers. The motion carried 6-0.

**Item #2 Approve Minutes**

Mr. Meyer moved, seconded by Mr. Bultena, to approve the minutes of the July 10, 2017 regular meeting. The motion carried 6-0.

**Item #3 Approve Bills and Authorize Payment**

Prior to the meeting, Mr. Bultena, Mr. Meyer, Mr. Froese, Mr. Mason and Mr. Webber reviewed Purchase Orders and supporting documents presented for payment. Mr. Meyer moved, seconded by Mr. Froese, to approve the bills as listed on the List of Warrants dated 07/31/17 and authorize payment. The motion carried 6-0.

**Item #4 Approve Budget Transfers**

This item was removed from the agenda.

**PUBLIC FORUM**

Micah Williamson was present to discuss school safety and security systems.

## **Reports**

The Curriculum Committee and SACS do not meet in the summer.

### **Principals**

Mr. Marlin reported that the middle school and high school enrollment was about even with last year's numbers with 58 in the middle school and 120 in the high school. The new Vo-Ag enrollment numbers were pretty good and 7 students have signed up for Vo-Tech in Liberal. The new mascot murals are done at the high school (old gym, new gym, commons area and the high school office), and they look very impressive!

Mrs. Lee reported that improvements were made at the elementary including new murals down the preschool and kindergarten hallway and new carpet in all the hallways and a few classrooms. Enrollment at the elementary school is up by 9 students. There will be a new room arrangement for Special Education with their increased number of students. She also reported Sublette Elementary has received a grant from Kansas Families and Schools Together (KFAST) and Kansans Partnering for Policy: High Quality Early Childhood Education (KPP). The grant will be used to assist in evaluation of students for placing in newly implemented Kindergarten Readiness and 4-year-old At Risk.

### **Activities Director**

Mr. Carter reported that the summer weights program and conditioning went well. Fall sports practices started today, and he reported on the number of students out for football, volleyball and cross country. The coaching clinic held in Topeka the end of July was well attended by our coaching staff and very much appreciated.

### **SWPRSC/HPEC**

Mr. Meyer reported on the SWPRSC Board meeting and his upcoming resignation from their board. Mr. Bultena gave the HPEC report.

### **Superintendent:**

Mr. Bruce reported that he had hired a broker to look into other possible health insurance options and then was able to negotiate lower rates with Blue Cross and Blue Shield. The Budget Hearing for USD 374 will be held August 22<sup>nd</sup> at 12:00 p.m. The shop auction will be September 30<sup>th</sup> at 10 a.m. conducted by Duck Auction Company. He also reported that the wind tower/turbine revenues will probably never exceed the expenses involved, so he will be looking into salvage or dismantling options.

### **Item #5 Budget Discussion**

Mr. Bruce discussed the differences on how the general fund and the supplemental general fund are calculated. He also discussed the possibility of passing a resolution to be able to use the current capital outlay fund to pay utilities.

**Item #6 Executive Session – Non-elected Personnel**

Mr. Bultena moved, seconded by Mr. Webber, to go into executive session to discuss non-elected personnel, in order to protect the privacy interest of an identifiable individual(s), to include Mr. Bruce in executive session, and to reconvene to open session in the boardroom at 9:05 p.m. The motion carried 6-0.

The Board reconvened to open session at 9:05 p.m.

**Item #7 Resignations**

Mr. Meyer moved, seconded by Mr. Bultena, to accept the resignations of Leroy Loewen as Head Building/Grounds Maintenance; Amy Ball as Title I para; and Derrick Ploutz as Assistant High School Football coach. The motion carried 6-0.

**Item #8 Contract Approval**

Mr. Webber moved, seconded by Mr. Mason, to approve the contracts of Amy Ball as Head Building/Grounds Maintenance; Sally Bruce as Bus driver; Misha Rhone as Title I para; and Brooke Bultena as Assistant High School Scholar's Bowl coach. The motion carried 6-0.

**Adjournment**

With no other business to come before the Board, Mr. Mason moved, seconded by Mr. Meyer to adjourn the meeting. The motion carried 6-0.

*NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.*

---

President

Clerk

Visit our web site

<http://www.usd374.org/>