

**Sublette USD #374
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, September 11, 2023 in the boardroom at the Administrative Office at 7:00 p.m.

Members Present:

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| Lee Mason | Cesar Pena | Cornelius Froese |
| Pete Dyck | Grant Webber | Shyree Wiswell |

Members Absent:

None Absent

Others Present:

Rex Richardson, Superintendent; Charity Ochs-Lathen, Clerk; Bob Murphy, Middle School/High School Principal; Sonya Pena, Curriculum Director; Lyle Befort, Activities Director; Rachel Lee, Elementary Principal
Guests – Nick Leon

Item #1 Call Meeting to Order /Approve Agenda

The President called the meeting to order at 7:00 p.m.

Mr. Webber moved, seconded by Mr. Mason, to approve the agenda. The motion carried 6-0.

Item #2 Approval of Minutes

Mr. Webber moved, seconded by Mr. Pena to approve the minutes from the August Board Meeting. The motion carried 6-0.

Item #3 Treasurer's Report

Prior to the meeting, Mr. Dyck, Mr. Pena, Mr. Webber, Mrs. Wiswell, Mr. Froese, and Mr. Mason reviewed Purchase Orders and supporting documents presented for payment. \$12,619.39 from General to At Risk; \$975.95 from General to Bilingual; \$7,511.00 from General to Summer Food Service Mr. Froese moved, seconded by Mr. Mason, to approve the bills as listed on the List of Warrants dated 08/31/23 and authorize payment and transfers. The motion carried 6-0

PUBLIC FORUM

There was no public forum.

#4 Communications

There were no communications to the Board.

Reports

Principals

Mr. Murphy MS/HS In-service days went well. Using Chalk, the new Power School system for lesson planning and curriculum. It's going well. Open House was August 28th. School activities/ sports started the first week of school. Western Ks. Career Fair was Wednesday, September 6th. SWPRSC helped put on the event. We have about 60 food bags every two weeks. The Sublette Foundation reimburses the expense for these. Fall pictures will be Wednesday, September 13. Todd Becker Foundation will be here Wednesday, September 27. We will be looking at options for MS Football, possibly combining with Satanta. There needs to be a plan in place by September 20th.

Mrs. Lee reported that the Sublette Elementary again qualified for the Food 4 Kids program. Food bags cost \$5.00 for each student and we have 38 students who participate. The program relies on donations to pay for the food. All boxes are delivered and packaged individually by volunteers in Wichita KS. There are currently 60 in the After School Program. They are currently working on 1 on 1 tutoring. Some teachers will work with students with anxiety and depression and work closely to help them cope. There are new students coming to district, bring total number of students in the Elementary to 205.

Curriculum- Mrs. Pena state testing is getting ready to start. They've been working on curriculum, helping teachers get going on digital programming. There are many challenges but they are working through them.

Activities Director – Mr. Befort reported that MS Football is 1-1 and beat Deerfield 6 man. MS Volleyball A and B teams won. The tournament in Lakin produced some won games but no won matches. MS/ HS Cross Country is doing very well. They are shaving several minutes off their times and medaling at events. HS Girls Golf produced several medals as well. Hs Girls Volleyball won their first match. HS Football is currently 2-0. That hasn't happened since 2000. Patriot night is Friday, September 15th.

SWPRSC

Mr. Pena reported that a part time person was hired to fulfill some of HR responsibilities along with other duties.

HPEC

There was no report as nobody attended the meeting.

Item #5 Building and Board State & Needs Assessment Review

Mr. Richardson discussed and reviewed the building needs and state assessment and the plan to use the data to move students toward level 3. Local measurements, along with state assessments, will be updated monthly to monitor progress.

Item #6 LOB Resolution:

K.S. A. 72-5143

The USD 374 School Board shall be authorized to make a Local Option Percentage in an amount of 33% for the 2023-2024 school year. Mr. Webber moved, seconded by Mr. Mason to adopt the resolution. The motion carried 6-0.

Item #7 2023-2023 Budget Adoption

Both the Building Needs Assessments and State Assessments were provided to the Board of Education and were taken into consideration during the budget adoption. The BOE approved the 23-24 budget as presented with an LOB percentage of 33%. Mr. Dyck moved, seconded by Mr. Pena. The motion carried 6-0.

Item #8 Splash Pad

Mr. Leon presented on behalf of the Rotary in asking the District for additional land to be surveyed. He stated the Splash Pad should go to the west of the gas line as he is being told the contractors would prefer to build to the west and not the east. Mr. Mason wanted to see if it was possible to put the Splash Pad to the east of the gas line. Mr. Leon stated they are working on a grant for restrooms and playground equipment and sidewalks with

landscaping etc. He stated they would like to get the permission for the additional land now so the Rotary would not have to continue to come back and ask for additional land as opportunities for development arise. The original land request was for a 3,000 sq. ft. Splash Pad. The new request is for 99,000 sq. ft. and to include an additional sidewalk on the North.

Item #9 Disposal of District Property

The district was requesting permission to dispose of an old document folding machine. Mr. Mason moved, Seconded by Mr. Dyck approve disposal. The motion carried 6-0.

Item #10 Donation

The Booster Club donated funds to the district for the purchase of a new document folding machine. Mr. Mason moved, seconded by Mr. Webber to accept the donation and purchase of the folding machine. The motion carried 6-0.

Item #11 Board Vacancy Resolution

With the resignation of Mr. Cody Forester, the USD 374 Board of Education is left with an open position. Mr. Froese moved, seconded by Mr. Mason to publish the vacancy notice and Resolution 25-2022 along with the last day letters of interest will be accepted. The motion carried 6-0.

Item #12 Workman's Compensation Insurance

The District took their Worker's Compensation Insurance from KASB to EMC. Even after estimated penalties, the savings should be around \$5,000. Every year at renewal we will continue to get quotes to see where the best option would be.

Item #13 Executive Session –Non Elected Personnel

Mr. Mason moved, seconded by Mr. Webber to enter into Executive Session to include Mr. Richardson and Mr. Murphy. The motion carried 6-0. At 8:39 p.m., the Board reconvened to Open Session. Mr. Mason moved, seconded by Mr. Webber to return to Executive Session to include Mr. Murphy and Mr. Richardson. The motion carried 6-0.

Item #14 Superintendent Report

Mr. Richardson did not have anything to report.

Adjournment

With no other business to come before the Board, Mr. Mason moved, seconded by Mr. Froese to adjourn the meeting. The motion carried 6-0.

NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.

President

Clerk