

**Sublette USD #374  
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, May 9, 2011 in the boardroom at the Administrative Office at 7:00 p.m.

Members Present

R. W. Lucas	Russ Branden	Dr. Bill Hessman
Dave Holloway	Jay Meyer	

Members Absent

Joan Menzie	Jeremy Patterson
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Others Present

Rex Bruce, Superintendent; Lynn Myers, Clerk; Cesar Pena, Middle/High School principal; Connie Myers, Elementary principal and Risa Stevens, Curriculum Director.

Guests

Melissa and Andy Blevins and Martha Rogge

**Item #1 Call Meeting to Order /Approve Agenda**

The President called the meeting to order at 7:00 p.m.

Mr. Meyer moved, seconded by Dr. Hessman, to approve the agenda with the following additions: Reports: Curriculum, Principals, National School Board Convention, SWPRSC/HPEC and Superintendent. The motion carried 5-0.

**Item #2 Approve Minutes**

Mr. Holloway moved, seconded by Mr. Meyer, to approve the minutes of the April 11, 2011 regular meeting. The motion carried 5-0.

**Item #3 Approve Bills and Authorize Payment**

Prior to the meeting, Mr. Branden reviewed Purchase Orders and supporting documents presented for payment. Mr. Branden moved, seconded by Dr. Hessman, to approve the bills as listed on the List of Warrants dated 04/30/11 and authorize payment. The motion carried 5-0.

**Item #4 Approve Transfers**

Dr. Hessman moved, seconded by Mr. Meyer, to approve the following budget transfers: \$39,002.76 from general fund to At Risk; \$3,814.53 from general fund to 4 year old At Risk; \$2,066.06 from supplemental general fund to Daycare; \$14,876.51 from general fund to Bilingual; \$678.79 from supplemental general fund to Professional Development and \$14,142.02 from supplemental general fund to Food Service. The motion carried 5-0.

## **PUBLIC FORUM**

There was no public forum.

## **Reports**

### Curriculum

Mrs. Stevens presented the board with the core values and their definitions as selected by the CCC for our district.

### Principals

Mr. Pena reported that the math assessments are completed at the middle school/high school. He also presented the board with a list of awards won at state competition by the music students, and a list of awards won by the art students at various competitions.

Mrs. Myers reported the elementary school had completed their state assessments. She also informed the Board of the following activities: Larks in Flight mini tour, the art show and the annual play day.

### National School Board Convention

Mr. Holloway reported on the National School Board Convention.

### SWPRSC/HPEC

Mr. Meyer gave the SWPRSC report. Mr. Lucas gave the HPEC report.

### Superintendent:

Mr. Bruce informed the board of two new annual awards, the Baker Barton award for the outstanding teacher/administrator/coach and the Baker Barton award for the outstanding senior. He also reported that there will be changes in health insurance reporting and regulations with the new health care reform law.

## **Item #5 Executive Session Non-Elected Personnel**

Mr. Meyer moved, seconded by Dr. Hessman, to go into executive session to discuss non-elected personnel, in order to protect the privacy interest of an identifiable individual(s), to include Mr. Bruce, Mr. Pena and Mrs. Myers in executive session, and to reconvene to open session in the boardroom at 8:25 p.m. The motion carried 5-0.

The Board reconvened to open session at 8:25 p.m.

Mr. Meyer moved, seconded by Dr. Hessman, to go into executive session to discuss non-elected personnel, in order to protect the privacy interest of an identifiable individual(s), to include Mr. Bruce, Mr. Pena and Mrs. Myers in executive session, and to reconvene to open session in the boardroom at 8:55 p.m. The motion carried 5-0.

The Board reconvened to open session at 8:55 p.m.

**Item #6 Executive Session Negotiations**

It was not necessary to have this executive session.

**Item #7 Resignations**

Mr. Branden moved, seconded by Mr. Meyer, to accept the resignations of Bob Lamborn, head softball coach; Erica Pinkney, high school math; Leigh Bird, second grade; Elizabeth Ziegler, high school ELL; and David Lee, high school language arts. The motion carried 5-0.

**Item #8 Contract Approval**

Mr. Holloway moved, seconded by Dr. Hessman, to approve the contracts of Justin Moore, middle school language arts instructor and Victor Rogers, high school math instructor. The motion carried 5-0.

**Item #9 KASB Membership/Legal Assistance Fund**

Mr. Meyer moved, seconded by Mr. Branden, to pay the annual KASB membership fee of \$6,570 for the 2011/2012 year. The motion carried 5-0.

Mr. Meyer moved, seconded by Mr. Branden, to pay the annual Legal Assistance Fund fee of \$1,400 for the 2011/2012 year. The motion carried 5-0.

**Item #10 Consider Technology Plan**

Mr. Branden moved, seconded by Mr. Holloway, to approve the Technology Plan as presented. The motion carried 5-0.

**Item #11 Goal Setting**

The board will discuss the top five priorities from the community and the teacher/support staff meetings at their June 13, 2011 meeting.

**Item #12 Miscellaneous**

The board selected Monday June 27, 2011 at 12:00 p.m. for the year end meeting.

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### Adjournment

With no other business to come before the Board, Dr. Hessman moved, seconded by Mr. Holloway, to adjourn the meeting. The motion carried 5-0.

*NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.*

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*President*

*Clerk*