

**Sublette USD #374  
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, January 12, 2009 in the boardroom at the Administrative Office at 6:00 p.m.

Members Present

Jay Meyer  
Martha Rogge  
Russ Branden

Dave Holloway  
R W Lucas  
Jeremy Patterson

Joan Menzie

Others Present

Rex Bruce, Superintendent; Denice Phoenix, Financial Officer / Clerk; Connie Myers, Elementary Principal; Cesar Pena, Middle/High Principal; Risa Stevens, Curriculum Coordinator

**6:00 p.m. Item #1 Call Meeting to Order/Approve Agenda**

The president called the meeting to order.

Mr. Branden moved, seconded by Mrs. Menzie, to approve the agenda. The motion carried 4-0.

Mrs. Rogge arrived at 6:03 p.m.

**6:10 p.m. Item #2 KASB Webinar**

The Kansas Association of School Boards presented information pertaining to school finance and the upcoming budget cuts. Mr. Bruce and the Board discussed the information presented.

Mr. Meyer arrived at 6:15 p.m.

Mr. Holloway arrived at 6:35 p.m.

**6:51 p.m. Item #3 Approve Minutes**

Mr. Patterson moved, seconded by Mrs. Menzie, to approve the minutes of the December 8, 2008 regular meeting. The motion carried 7-0.

**6:52 p.m. Item #4 Approve Bills and Authorize Payment**

Prior to the meeting, Mr. Branden reviewed Purchase Orders and supporting documents presented for payment. Mr. Branden moved, seconded by Mr. Holloway, to approve the bills as listed on the List of Warrants dated 12/31/08 and authorize payment. The motion carried 7-0.

**6:57 p.m. Item #5 Approve Transfers**

Mr. Holloway moved, seconded by Mr. Branden to approve the following budget transfers: \$18,557.18 from supplemental general to food service, \$18,335.93 from general fund to At Risk, \$3,067.75 from general fund to 4-year-old At Risk, \$3558.17 from supplemental general to day care, \$15,690.43 from general fund to bilingual, \$11,203.54 from general fund to special education, and \$640.62 from supplemental general to professional development. The motion carried 7-0.

**6:53 p.m. PUBLIC FORUM**

Mrs. Rogge informed the Board that Steve Simpson received the 2A Girls Coach of the Year as the high school track coach.

**6:54 p.m. Item #6 Reports**

Principals:

Mrs. Connie Myers discussed the Para reading program, students moving out of the district, the upcoming spelling bee, and the upcoming geography bee.

Mr. Cesar Pena reported on students withdrawing from middle and high school, assessments, and the Honors breakfast for students and parents.

Service Center/HPEC:

Mrs. Martha Rogge reported on SWPRSC and HPEC Board meetings.

Superintendent:

Mr. Bruce discussed the wind generator, track repairs, the State Audit and budget republishing, a task force established to consider budget cuts, and the superintendent evaluation procedure. Mr. Bruce recommended the use of a collection agency to handle delinquent bills. It was the consensus of the Board to hire a collection agency.

Curriculum:

Mrs. Risa Stevens discussed meeting scheduling conflicts, science textbook adoption, and the Health/PE SAC new member Christi Kinsley. Mrs. Stevens also reported on Lifeskills Training provided by Derrick Ploutz, Jaime McVey, and Steve Simpson.

**7:35 p.m. Item #7 Negotiations**

Mrs. Menzie moved, seconded by Mr. Patterson, to go into executive session to discuss non-elected personnel in order to protect the privacy interest of an identifiable individual(s), to include Mr. Bruce, in the executive session, and to reconvene to open session in the boardroom at 7:45 p.m. The motion carried 7-0.

The Board reconvened to open session at 7:45 p.m.

**7:47 p.m. Item #8 Non-elected Personnel**

Mr. Holloway moved, seconded by Mr. Branden, to go into executive session to discuss non-elected personnel in order to protect the privacy interest of an identifiable individual(s), to include Mr. Bruce, in the executive session, and to reconvene to open session in the boardroom at 8:05 p.m. The motion carried 7-0.

The Board reconvened to open session at 8:05 p.m.

Mr. Holloway moved, seconded by Mr. Branden, to go into executive session to discuss non-elected personnel in order to protect the privacy interest of an identifiable individual(s), to include Mr. Bruce, in the executive session, and to reconvene to open session in the boardroom at 8:10 p.m. The motion carried 7-0.

The Board reconvened to open session at 8:10 p.m.

**8:11 p.m. Item #9 Accept Resignation**

Mr. Meyer moved, seconded by Mrs. Menzie, to accept the resignation of Adela Hernandez from her position as MS/HS custodian. The motion carried 7-0.

**8:12 p.m. Item # 10 Contract Approval**

Mr. Bruce recommended Marissa Hafen as daycare assistant and Olivia Aragon as custodian. Mrs. Rogge moved, seconded by Mr. Patterson to approve contracts as recommended. The motion carried 7-0.

**8:13 p.m. Item #11 Recreation Commission Appointment**

Mrs. Rogge moved, seconded by Mr. Meyer, to appoint Denice Phoenix to the District position on the Recreation Commission. The motion carried 7-0.

**Adjournment**

With no other business to come before the Board, Mr. Meyer moved, seconded by Mr. Patterson, to adjourn the meeting. The motion carried 7-0.

*NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.*