

**Sublette USD #374
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, July 12, 2010 in the boardroom at the Administrative Office at 7:00 p.m.

Members Present

R. W. Lucas
Jay Meyer

Jeremy Patterson
Dave Holloway

Joan Menzie

Members Absent

Russ Branden

Dr. Bill Hessman

Others Present

Rex Bruce, Superintendent; Lynn Myers, Clerk; Connie Myers, Elementary Principal and Cesar Pena; Middle/High School Principal.

Guests

Traci and Cody Parr

Item #1 Call Meeting to Order /Approve Agenda

The President called the meeting to order at 7:00 p.m.

Mrs. Menzie moved, seconded by Mr. Patterson, to approve the agenda with the following changes: delete Item 9 Negotiations Executive Session and Item 13 Food Service Agreement. The motion carried 5-0.

Item #2 Election of President & Vice-President

Mr. Lucas requested nominations for president. Mr. Holloway nominated Mr. Lucas for president and Mr. Patterson for vice-president. Mrs. Menzie seconded the motion. The motion carried 5-0.

Item #3 Approve Minutes

Mrs. Menzie moved, seconded by Mr. Patterson to approve the minutes of the June 14, 2010 regular meeting and the June 28, 2010 year end meeting. The motion carried 5-0.

Item #4 Approve Bills and Authorize Payment

Prior to the meeting, Mrs. Menzie and Mr. Meyer reviewed Purchase Orders and supporting documents presented for payment. Mrs. Menzie moved, seconded by Mr. Meyer, to approve the bills as listed on the List of Warrants dated 06/30/10 and authorize payment. The motion carried 5-0.

Item #5 Approve Transfers

There were no transfers.

Item #6 Approve the Consent Agenda

Mr. Holloway moved, seconded by Mr. Patterson to approve the consent agenda. The motion carried 5-0.

PUBLIC FORUM

Cody Parr addressed the board.

Item #7 Reports

Principals

Mr. Pena discussed changes to the high school/middle school student handbook for the 2010/2011 school year.

Mrs. Menzie moved, seconded by Mr. Patterson, to approve the changes made to the high school/middle school handbook at this meeting. The motion carried 5-0.

Mrs. Myers discussed the computer and cell phone use language in the elementary school teacher handbook.

SWPRSC/HPEC

Mr. Meyer reported on the SWPRSC Board meeting. Mr. Lucas reported on the HPEC meeting.

Superintendent:

Mr. Bruce informed the Board that the goal setting meeting with KASB will be August 17, 2010 at 5:30 p.m. in the boardroom. He also discussed the wind generator, concrete behind the bus barn and signs for the elementary school and the high school.

Item #8 Capital Outlay Resolution

Mr. Meyer moved, seconded by Mr. Holloway, to approve the capital outlay resolution. The motion carried 5-0.

Item #9 Executive Session – Negotiations Executive Session

This item was deleted.

Item #10 Executive Session – Non-elected Personnel

Mrs. Menzie moved, seconded by Mr. Patterson, to go into executive session to discuss non-elected personnel, in order protect the privacy interest of an identifiable individual(s), to include Mr. Bruce in executive session, and to reconvene to open session in the boardroom at 8:05 p.m. The motion carried 5-0.

The Board reconvened to open session at 8:05 p.m.

Mrs. Menzie moved, seconded by Mr. Patterson, to go into executive session to discuss non-elected personnel, in order protect the privacy interest of an identifiable individual(s), to include Mr. Bruce in executive session, and to reconvene to open session in the boardroom at 8:15 p.m. The motion carried 5-0.

The Board reconvened to open session at 8:15 p.m.

Item #11 Contract Approval

Mr. Meyer moved, seconded by Mr. Holloway, to approve the classified salary schedule for the 2010/2011 school year and the salaried classified personnel salaries. The motion carried 5-0.

Mrs. Menzie moved, seconded by Mr. Patterson, to approve the administrative salaries for the 2010/2011 school year as presented. The motion carried 5-0.

Item #12 Consider Resignations

Mr. Patterson moved, seconded by Mrs. Menzie, to accept the resignation of Graciela Lozano as high school dishwasher. The motion carried 5-0.

Item #13 Consider Food Service Agreement

This item was deleted.

Item #14 Breakfast/Lunch Prices

Mrs. Menzie moved, seconded by Mr. Patterson, to leave the breakfast/lunch prices at the current rates. The motion carried 5-0.

Item #15 Consider Wellness Policy

Mr. Holloway moved, seconded by Mr. Patterson, approve the Wellness Policy as presented. The motion carried 5-0.

Item #16 IRS Procedures (cell phones & laptop computers)

Mr. Meyer moved, seconded by Mrs. Menzie, to approve the cell phone and laptop computer policies as presented. The motion carried 5-0.

Item #17 Appoint HPEC Board Representative and two alternates for 2010/2011

Mr. Patterson moved, seconded by Mr. Holloway, to appoint Mr. Lucas as HPEC Board Representative; Dr. Hessman and Mrs. Menzie as alternates. The motion carried 5-0.

Item #18 Appoint Governmental Relations Representative

Mr. Meyer moved, seconded by Mr. Patterson, to appoint Mr. Branden as Governmental Relations Representative. The motion carried 5-0.

Board Minutes

Page 3

July 12, 2010

Adjournment

With no other business to come before the Board, Mr. Patterson moved, seconded by Mrs. Menzie to adjourn the meeting. The motion carried 5-0.

NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.

President

Clerk