

**Sublette USD #374
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, June 11, 2012 in the boardroom at the Administrative Office at 7:00 p.m.

Members Present

R. W. Lucas Jay Meyer Mike Bultena Martha Rogge
Dr. Bill Hessman Dave Holloway

Members Absent

Joan Menzie

Others Present

Rex Bruce, Superintendent; Lynn Myers, Clerk; Cesar Peña, Middle/High School Principal and Connie Myers, Elementary School Principal.

Guests

Nancy Chestnut

Item #1 Call Meeting to Order /Approve Agenda

The President called the meeting to order at 7:00 p.m.

Mr. Holloway moved, seconded by Mr. Meyer, to approve the agenda. The motion carried 6-0.

Item #2 Approve Minutes

Mr. Meyer moved, seconded by Dr. Hessman, to approve the minutes of the May 21, 2012 regular meeting. The motion carried 6-0.

Item #3 Approve Bills and Authorize Payment

Prior to the meeting, Mr. Holloway, Mr. Meyer and Dr. Hessman reviewed Purchase Orders and supporting documents presented for payment. Mr. Holloway moved, seconded by Mr. Meyer, to approve the bills as listed on the List of Warrants dated 05/31/12 and authorize payment. The motion carried 6-0.

Item #4 Approve Transfers

Mr. Meyer moved, seconded by Mr. Holloway, to approve the following budget transfers: \$50,351.00 from supplemental general to Food Service; \$392,511.00 from general fund to At Risk; \$10,599.00 from general fund to 4-Year Old At Risk; \$11,367.00 from supplemental general fund to Daycare; \$191.16 from supplemental general fund to Professional Development; \$45,023.00 from supplemental general fund to Bilingual; \$78,000.00 from supplemental general fund to Special Education; 25,000.00 from supplemental general to At Risk; \$4977.00 from supplemental general to 4-Year Old At Risk and \$50,400.00 from general fund to Food Service.. The motion carried 6-0.

PUBLIC FORUM

There was no public forum.

Reports

Curriculum

No report; the committees do not meet in the summer.

Principals

Mr. Pena reported on the state track meet, state test scores and middle school summer school.

Mr. Holloway left the meeting at 7:20 p.m.

Mrs. Myers reported on state test scores and the elementary summer school. She also presented changes to the elementary faculty handbook which will be approved next month.

SWPRSC/HPEC

Mr. Meyer reported on the SWPRSC Board meeting. Mr. Lucas reported on the HPEC meeting.

Superintendent:

Mr. Bruce reported on the summer lunch program, year end balances and possible capital outlay expenditures.

Item #5 Approve Handbooks

Mrs. Rogge moved, seconded by Dr. Hessman, to approve the 2012-2013 middle school/high school student handbook. The motion carried 5-0.

Item #6 Executive Session Non-Elected Personnel

Mrs. Rogge moved, seconded by Mr. Bultena, to go into executive session to discuss non-elected personnel, in order to protect the privacy interest of an identifiable individual(s), to include Mr. Bruce in executive session, and to reconvene to open session in the boardroom at 8:05 p.m. The motion carried 5-0.

Mr. Holloway entered the executive session at 7:45 p.m.

Mr. Holloway left the executive session at 8:00 p.m.

The Board reconvened to open session at 8:05 p.m.

Item #7 Contract Approval

Mr. Meyer moved, seconded by Dr. Hessman, to approve the contracts for the list of classified personnel for the 2012-2013 school year. The motion carried 5-0.

Mrs. Rogge moved, seconded by Mr. Meyer, to approve the contracts for the list of certified positions for the 2012-2013 school year. The motion carried 5-0.

Dr. Hessman moved, seconded by Mr. Bultena, to approve the contracts for the list of supplemental positions for the 2012-2013 school year. The motion carried 5-0

Mr. Meyer moved, seconded by Mr. Bultena, to approve the following summer custodial workers: Karen Snovelle, Adela Hernandez and Michelle Avritt. The motion carried 5-0

Item #8 Resignations

Mrs. Rogge moved, seconded by Mr. Bultena, to accept the resignation of Valerie Phoenix as a daycare worker. The motion carried 5-0.

Item #7 Wellness Policy

Dr. Hessman moved, seconded by Mr. Meyer, to approve the wellness policy for the 2012-2013 school year. The motion carried 5-0.

Item #8 Miscellaneous

The special year end meeting will be Tuesday June 26, 2012 at 12:00 p.m.

Adjournment

With no other business to come before the Board, Mr. Meyer moved, seconded by Mr. Bultena to adjourn the meeting. The motion carried 5-0.

NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.

President

Clerk