

**Sublette USD #374
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, October 12, 2020 in the boardroom at the Administrative Office at 7:00 p.m.

Members Present

Jay Meyer Cornelius Froese Dave Holloway Cesar Pena

Lee Mason

Members Absent

Grant Webber

Others Present

Rex Bruce, Superintendent; Andrea Cearley, Clerk; Rachel Lee, Elementary Principal; Monty Marlin, Middle/High School Principal; Sonya Pena, Curriculum Director; Lance Carter, Activities Director – and Paula Leverett, District Secretary.

Guests – Charity Ochs-Lathen, Renee Phoenix, Jamie Trigg, Aubrey Roths, Rachael Thooft, Pete and Lena Dyck.

Item #1 Call Meeting to Order /Approve Agenda

The President called the meeting to order at 7:00 p.m.

Mr. Mason moved, seconded by Mr. Pena, to approve the agenda. The motion carried 5-0.

Item #2 Approve Minutes

Mr. Mason moved, seconded by Mr. Pena, to approve the minutes of the September 14, 2020 regular meeting. The motion carried 5-0.

Item #3 Approve Bills and Authorize Payment

Prior to the meeting Mr. Froese, Mr. Meyer, Mr. Holloway, Mr. Pena and Mr. Mason reviewed Purchase Orders and supporting documents presented for payment. Mr. Holloway moved, seconded by Mr. Mason, to approve the bills as listed on the List of Warrants dated 09/30/20 and authorize payment. The motion carried 5-0.

Item #4 Approve Transfers

Mr. Holloway moved, seconded by Mr. Froese, to approve the following transfers: \$5,330.86 from General to 4-Year-Old At Risk; \$6,493.22 from Supplemental General to Daycare; \$11,755.01 from General to Bilingual; \$41,534.52 from General to Food Service; \$39,289.35 from General to Special Education; and \$4,166.46 from General to Vocational Fund; The motion carried 5-0.

Item #5 2019/2020 Audit Report – Mathew Medill/Rachael Thooft

Ms. Rachael Thooft presented the audit report for the fiscal year ended June 30, 2020. Mr. Mason moved, seconded by Mr. Holloway, to approve the audit report. The motion carried 5-0.

PUBLIC FORUM

Pete and Lena Dyck were present to ask questions regarding the wearing of masks by students in the school buildings. Mr. Bruce stated that the school district was following the KSDE, CDC and Haskell County Health Department guidelines and encouraged our community to also abide by these guidelines.

Reports

Curriculum

Mrs. Pena is looking at the social studies curriculum. She reported they met with Dr. Church from the LINK Grant after school today, and that they would have till June 30th to spend this year's funds. We have purchased 4 swivel cameras for teachers to use for remote learning and/or in-class teaching. The SAC meetings have begun for this year. She reported there are 6 literacy coaches this year for LINK.

Principals

Mrs. Lee reported that they were working on the changes the elementary will make for this year's Halloween activities. This year the teachers will be scheduling their own Parent/Teacher conferences. Mrs. Lee introduced Ms. Phoenix, Ms. Trigg and Mrs. Roths who were present to demonstrate some of their remote learning activities done on-line with their students. They also described the altered schedules and student expectations while they were on remote learning adding what worked well and what did not. Mrs. Pena demonstrated her English class on-line learning set-up.

Mr. Marlin reported that all the teachers have embraced the remote learning challenge and have proven that we can make this work when circumstances have proven it necessary. He passed out a middle/high school building report showing the enrollment numbers over the last 7-year span and discussed the results.

Activities Director

Mr. Carter reported that the high school football game with Wichita Independent on Friday has been cancelled. The last home middle school volleyball and football games will be this Thursday and the middle school volleyball league tournament will be next Monday and Tuesday. The high school league volleyball tournament will be Saturday at SWH. He also reported middle school basketball conditioning would start next week possibly.

SWPRSC/HPEC

Mr. Meyer reported there was no quorum for the SWPRSC meeting so it was rescheduled and held by a Zoom meeting. No one was able to attend the HPEC Board meeting.

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Superintendent:

Mr. Bruce reported that some of the teachers had to pay extra to increase their home internet bandwidth in order to do the remote learning. He commented that Ms. Ochoa has done a great job as our new Food Service Director. She has completed all the new food program applications, kept our Grab & Go lunches going and has covered for absent employees. He reminded the Board that next month (Nov. through April) our Board of Education meetings will start at 6:30 p.m. He reported our budget next year will be down approximately \$77,000.

Item #6 Discussion of New Board Member Search

Discussion of a new board member search was held, and it was decided that we would put an ad in the Monitor Chief asking interested individuals to submit a letter of interest to the Board Clerk of USD #374.

Item #7 Executive Session - Non-Elected Personnel

Mr. Mason moved, seconded by Mr. Froese, to go into executive session to discuss an individual employee's performance and a potential new employee, pursuant to the non-elected personnel exemption under KOMA, to include Mr. Bruce and Mr. Marlin in executive session, and to reconvene to open session at 8:45 p.m. The motion carried 5-0.

The Board reconvened to open session at 8:45 p.m.

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The Board reconvened to open session at 8:55 p.m.

Item #8 Contract Approval

Mr. Holloway moved, seconded by Mr. Pena, to approve the contract of Debbie Weeks as an additional 5th grade teacher in order to comply with distancing requirements due to COVID-19. The motion carried 5-0.

Item #9 Resignation

Mr. Mason moved, seconded by Mr. Pena, to accept the resignation of Manuel Rios as Migrant/ESL teacher effective September 28, 2020. The motion carried 5-0.

Mr. Mason moved, seconded by Mr. Froese, to accept the resignation of Monty Marlin as Middle/High School Principal effective at the end of the 2020-2021 school year with gratitude for 40 years of service to the District. The motion carried 5-0.

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Adjournment

With no other business to come before the Board, Mr. Holloway moved, seconded by Mr. Mason to adjourn the meeting. The motion carried 5-0.

NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.

President

Clerk

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