

**Sublette USD #374  
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in a regular session on Monday, October 14, 2024, at 7:00 p.m. in the Boardroom at the Administrative Office.

**Members Present:**

Cornelius Froese      Lee Mason      Grant Webber      Shyree Wiswell      Ruthie Vaughan

**Members Absent:**

Pete Dyck              Juan Chacon

**Others Present:**

Rex Richardson, Superintendent; Charity Ochs-Lathen, Clerk; Rachel Lee, Elementary Principal; Sonya Pena, Middle/High School Principal; Lyle Befort, Asst. Middle/ High School Principal/ AD; Brooke Patterson, Middle/ High School Curriculum; and Renee Phoenix, Elementary School Curriculum.

Guests: Paige Torres, Brenda Wilcox, and Maritess Dalida

**Item #1 Call Meeting to Order**

Mr. Froese called the meeting to order at 7:00 p.m.

**Item #2 Approve Agenda**

Mr. Mason moved, seconded by Mrs. Vaughan, to approve the agenda. The motion carried 4-0.

Mr. Webber entered the meeting at 7:01 p.m.

**Item #3 Approve Minutes**

Mrs. Vaughan moved, seconded by Mrs. Wiswell to approve the minutes from the September 09, 2024 Regular Meeting with the change of correcting the name from Ms. Avritt to Ms. Phoenix and approving the minutes from the Revenue Neutral Rate and the Budget Hearing. The motion carried 5-0.

**Item #4 Treasurer's Report**

Because the software system rollover was still not complete, Mr. Froese moved, seconded by Mr. Mason to accept this will be available for the November meeting. The motion carried 5-0.

**Item #5 Communications**

Nothing to report in this area.

**Reports**

**Principals**

Mrs. Pena and Mrs. Lee announced the new staff members in each building. Mrs. Wilcox, second grade; Mrs. Torres, third grade; and Maritess Dalida, HPEC SPED teacher were present. Cinda Wolf, K-6 PE; Cassidy Cook, Ag; Michelle Manzano, FACS; and Kali Befort, ELA were not present as they all live out of town.

Mrs. Lee reported they were prepared for the upcoming PT Conferences. Kinder and First were preparing for a trip to the pumpkin patch. The state auditor will be in the district on October 23<sup>rd</sup> to review the 21<sup>st</sup> Century BEST Program. KAYS are reading and doing activities with the elementary kids and Teacher's Aides are doing internships. The Halloween parade will be on October 31<sup>st</sup> at 2:45 p.m.

Mrs. Pena reported that Nathan Cearley presented at the High School about his career. Jaylee Birney will soon be back to speak on her career and give a presentation on suturing. Teacher evaluations are underway. This year's parent/teacher conferences will be held in the south gym of the High School. Tuesday evening will bring a volleyball tournament of students against faculty. GCCC will hold a Cadaver lab for A&P Students, and the National FFA Convention will be held next week in Indianapolis.

Mr. Befort informed the Board of Saturday's upcoming MS/HS Volleyball tournament. Girls' Golf had one participant make it to state. HS Volleyball will have its last season game on October 15. Jr. High Football will end the week of October 20-26. JV Football finished the season 5-1.

### **Curriculum**

Ms. Patterson reported the five Steps for the Structured Literacy/ KESA plan: Teachers Assign Reading, Teachers Are Guides, the use of Career Paths, Digital Learning, and Personalized Learning/ Motivational Competency.

Ms. Phoenix reported that a Kite mini-test was being given to prepare for the state standards test. The 5-year PDC plan is complete. November 1<sup>st</sup> is District In-Service. Site Council is still trying to get going. The curriculum leader meeting will be on November 15<sup>th</sup>.

### **SWPRSC/ HPEC**

SWPRSC: No attendance. Mr. Webber did not physically attend the HPEC meeting, but he reported that, after looking over the minutes, he found that students on an IEP must still be provided services if they are in out-of-school Suspension or lodged in jail.

### **PUBLIC FORUM**

There was no Public Forum

### **Item #6 Auditorium Doors and Windows**

Quotes have been received and compared the cost of replacing all the windows to going with Stucco in place of some windows. Both quotes are separate from the asbestos removal. Messages were left with Voth Construction but no call was returned. Ms. Pena stated that while the windows look nice, they are often broken. Mr. Mason moved, seconded by Mr. Froese to seek bids to replace the doors and stucco some of the areas that currently contain windows. The motion carried 5-0.

### **Item #7 District Calendar Committee**

Mr. Froese moved, seconded by Mrs. Wiswell to appoint Mrs. Rhesa Webber for the High School; Kristin Penner for the Middle School; and Megan Elsey for the Elementary School. The motion carried 5-0.

### **EXECUTIVE SESSION**

Mrs. Wiswell moved, seconded by Mr. Froese, to enter into Executive Session for 10 minutes to include Mr. Richardson, Mr. Befort, and Mrs. Pena. The motion carried 5-0. The Board returned to Open Session at 7:46 p.m. Mr. Mason moved, seconded by Mrs. Vaughan to return to Executive Session for 5 minutes, to include Mr. Richardson. The motion carried 5-0. At 7:52 p.m. the Board reconvened to Open Session. Mr. Mason moved, seconded by Mr. Froese to once again return to Executive Session. The motion carried 5-0. After returning to Open Session at 7:59 p.m., Mr. Froese moved, seconded by Mrs. Wiswell, to make a final return to Executive Session for 5 min. The motion carried 5-0. They returned to Open Session at 8:03 p.m.

### **Item #8 Personnel Employment**

No action was taken regarding the item.

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**Item #9 Superintendent Report**

Mr. Richardson informed the Board that the auditors would be in the district the week of October 21-25, and the KSDE and BEST 21<sup>st</sup> Century auditors would be there on October 23<sup>rd</sup>. He also reminded the Board of the KASB Fall Conferences in Wichita on November 15-17, 2024.

**Adjourn**

With no other business to attend to, Mr. Mason moved, seconded by Mrs. Wiswell, to adjourn. The motion carried 5-0.

*NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.*

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*President*

*Clerk*

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