

**Sublette USD #374
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, November 8, 2021 at 7:00 p.m.

Members Present: Jay Meyer Cesar Pena Cornelius Froese Lee Mason Grant Webber
 Pete Dyck Dave Holloway

Members Absent: None

Others Present: Rex Bruce, Superintendent; Charity Ochs-Lathen, Clerk; Bobby Murphy, Middle/High School Principal; Rachel Lee, Elementary Principal; and Sonya Pena, Curriculum Director.

Guests: Rachael Thooft

Item #1 Call Meeting to Order /Approve Agenda

The President called the meeting to order at 7:00 p.m.

Mr. Mason moved, seconded by Mr. Pena, to approve the agenda with the addition of item #4A. The motion carried 6-0.

Item #2 Approve Minutes

Mr. Holloway moved, seconded by Mr. Dyck, to approve the minutes of the October 4, 2021 special meeting and October 11, 2021 regular meeting. The motion carried 6-0.

Item #3 Approve Bills and Authorize Payment

Prior to the meeting, Mr. Meyer, Mr. Pena, Mr. Froese, Mr. Mason, Mr. Dyck and Mr. Holloway reviewed Purchase Orders and supporting documents presented for payment. Mr. Holloway moved, seconded by Mr. Pena, to approve the bills as listed on the List of Warrants dated 10/31/21 and authorize payment. The motion carried 6-0.

Item #4 Approve Transfers

Mr. Pena moved, seconded by Mr. Dyck, to approve the following transfers: \$45,884.84 from General to Food Service and \$4,757.85 From General to Vocational. The motion carried 6-0.

Item #4 A Report on Audit

Ms. Rachael Thooft, Certified Public Accountant from Dirks, Anthony, and Duncan, L.L.C., reviewed the findings of the annual fiscal audit. She stated there were no major violations but there were some mistakes on journal entries. Those issues will be focused on by the board clerk and they will work together to have fewer mistakes and a better understanding.

PUBLIC FORUM

There was no public forum.

Reports

Curriculum

Mrs. Pena reported that due to not currently having a district counselor, she and Mrs. Lee have been filling in for this role on an as needed basis. She stated that they received a letter from the state on mentoring and professional development plans. She also reported that there would be a new activity this year at the HS. It is a day of “adulging.” It will include things such as cooking, crafts, budgeting, car care etc. in an effort to help prepare them for life on their own.

Principals

Mrs. Lee reported that the average daily attendance for the After School program was 87. She talked about the 6th Grade Student Ambassador nominees working on their service projects. She stated that COVID testing is now on the younger students, too and that currently 28 students were testing to stay. The Veteran’s Day program will be recorded on Tuesday November 9th and Thursday November 11th. The students are taking a field trip to the Children’s Theater in Satanta. Mrs. Lee also informed the Board of the generous donation from Central Plains Equipment . They donated a hat and pair of gloves to every PreK-6th Grade Student. Elementary reported 98% Participation rate for Parent Teacher Conferences.

Mr. Murphy reported the MS had a 100% participation rate for Parent Teacher Conferences and the High School had 108 out of 112 participate. The Spookfest at the HS was a success. KAYS Regional Conference had over 150 Students on Thursday, November 3rd. He reported that students attended a program given on relationship and dating issues. HS fall sports did not end on a high note as hoped for. Lexi Wright was selected to MS All Honors Band. Sublette High School had 8 Students selected to All Honors Choir. Powder Puff Football and Iron Man Volleyball will be held on November 12th. Cheerleaders will be going to State Competition November 20th. The FFA trip to Indianapolis went well. MS Basketball had first game November 8th. HS Basketball starts November 15th. Mr. Murphy said the goal is to have all practices done by 6:30pm daily.

Activities Director

Mr. Befort was at a Basketball game so Mr. Murphy reported for him.

SWPRSC/HPEC

Mr. Meyer stated there was not much to report from SWPRSC meeting. Nobody attended the HPEC meeting.

Superintendent:

Mr. Bruce informed the Board that the district Christmas Party will be December 15th at 6:30pm in the HS Cafeteria. We will have BBQ catered in. COVID positive numbers are low but a single positive test can result in 20+ testing to stay. Some areas around us have had increased positive cases . The district is still trying to maintain some distance and safe efforts to help keep everyone healthy.

Mr Webber entered the meeting at 7:55pm

Item #5 ESSER III Expenditures

Mr. Bruce stated that the District was to receive \$663,438 in ESSERIII Funds and he wanted to discuss how to spend that money. It was decided that \$60,000 over 3 years for Summer School, \$242,000 over 2 years for After School. That leaves a balance of \$360,000. It was proposed that \$194,000 would go to replace ½ of the HVAC and windows on the south side at the High School. That would leave \$166,000 to implement an all day Pre-K program. Recent testing done has shown that those kids do not possess the skills they should, academically or socially. It is proposed that they would have learning and social time built in to every day that it would not be just classroom. The board felt this was a good plan as long as there was the option to amend should the needs of the district change.

Item #6 Executive Session- Non-elected Personnel

Mr. Webber moved, seconded by Mr. Pena to go into executive session to discuss an individual employee's performance and a potential new employee, pursuant to the non-elected personnel exemption under KOMA, to include Mr. Bruce in executive session, and to reconvene to open session at 8:30p.m. The motion carried 7-0. The Board Reconvened at 8:30p.m. Mr. Mason moved seconded by Mr. Holloway to return to executive session and reconvene at 8:45.

The Board reconvened to open session at 8:45p.m.

Item #7 Resignation

Mr. Mason moved, seconded by Mr. Dyck, to approve the resignation of Amy Woods The motion carried 7-0.

Adjournment

With no other business to come before the Board, Mr. Holloway moved, seconded by Mr. Pena to adjourn the meeting. The motion carried 7-0.

NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.