

**Sublette USD #374  
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, November 12, 2018 in the boardroom at the Administrative Office 6:30 p.m.

Members Present

Martha Rogge	Jay Meyer	Cornelius Froese	Grant Webber
Mike Bultena	Lee Mason	Dave Holloway	

Others Present

Andrea Cearley, Clerk; Monty Marlin, Middle/High School Principal; Rachel Lee, Elementary Principal; and Sonya Pena, Curriculum Director.

Guests

Jen Dardis, Colter Wright, Jamie Trigg and Will Johnson.

**Item #1 Call Meeting to Order /Approve Agenda**

The President called the meeting to order at 6:30 p.m.

Mr. Bultena moved, seconded by Mr. Mason, to approve the agenda. The motion carried 7-0.

**Item #2 Approve Minutes**

Mr. Bultena moved, seconded by Mr. Meyer, to approve the minutes of the October 8, 2018 regular meeting. The motion carried 7-0.

**Item #3 Approve Bills and Authorize Payment**

Prior to the meeting, Mr. Bultena, Mr. Mason, Mr. Meyer, Mr. Froese and Mr. Holloway reviewed Purchase Orders and supporting documents presented for payment. Mr. Bultena moved, seconded by Mr. Mason, to approve the bills as listed on the List of Warrants dated 10/31/18 and authorize payment. The motion carried 7-0.

**Item #4 Approve Transfers**

Mr. Bultena moved, seconded by Mr. Webber, to approve the following transfers: \$15,693.32 from General to At Risk; \$4,667.81 from General to 4-Year-Old At Risk; \$5,341.62 from Supplemental General to Day Care; \$12,005.79 from General to Bilingual; \$10,727.59 from General to Food Service; \$5,749.84 from General to Professional Development; \$46,126.89 from General to Special Education. The motion carried 7-0.

**PUBLIC FORUM**

There was no public forum.

## **Reports**

### **Curriculum**

Mrs. Pena reported she had written a CTE article for the newspaper. The upcoming In-Service on November 26<sup>th</sup> will focus on social/emotional relationships, PLC's, CTE planning and end with a documentary/movie on the Diversity in Garden City.

### **Principals**

Mr. Marlin reported on the new T-shirt business at the high school called "Lark Style" which is being ran by the graphic design class of Jen Dardis and the business class of Matt Lambert. He introduced Jen Dardis and Colter Wright, graphic design student. Colter described the process from the beginning design, the pressing and weeding, to the completion of a T-shirt. They reported they started production on October 1<sup>st</sup> with some orders completed and currently about 20 more orders to go. Next Mr. Marlin introduced Will Johnson, Vo-Ag teacher, who recently attended a professional development workshop put on by the Kansas Corn Commission entitled "Seed to Stem". Those who attended received ag science curriculum guidelines and supplies for classroom experiments.

Mrs. Lee reported the elementary school had 97% parent attendance at their parent/teacher conferences; Veterans' Day program held November 12<sup>th</sup> honored 25 veterans; Donuts for Dads will be the morning of November 20<sup>th</sup>; and she attended the KAESP Conference in Wichita. Mrs. Lee introduced Jamie Trigg who presented our district's LINK Grant Goals for 2018.

### **Activities Director**

Mr. Carter was unable to attend as he was at basketball practice.

### **SWPRSC/HPEC**

Mr. Bultena reported on the HPEC meeting and discussion of the Maintenance of Effort and Excess Cost report. Mrs. Rogge reported on the SWPRSC board meeting.

### **Superintendent:**

Mr. Bruce was unable to attend the meeting.

### **Item #5 Approval of Contract**

Mr. Bultena moved, seconded by Mr. Webber, to accept the contract of Vanessa Chavarria as 1<sup>st</sup> grade para. The motion carried 7-0.

### **Item #6 LINK Grant Teachers/Coaches**

Ms. Jamie Trigg presented our district's LINK Grant Goals for 2018 under Mrs. Lee's principal report.

**Item #7 Appoint KASB Delegate**

Mrs. Rogge moved, seconded by Mr. Bultena, to appoint Mr. Meyer as the KASB Delegate at annual conference. The motion carried 7-0.

**Item #8 Miscellaneous**

- a. The KASB Annual Conference will be November 30, December 1 and 2 in Overland Park, Kansas.
- b. The Board/Staff Christmas Party will be December 10, 2018 at 6:30 p.m. Board of Education Meeting will be at 6:00 p.m. in the high school conference room prior to the Christmas party.

**Adjournment**

With no other business to come before the Board, Mr. Holloway moved, seconded by Mr. Bultena, to adjourn the meeting. The motion carried 7-0.

*NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.*

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*President*

*Clerk*

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