

**Sublette USD #374
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, November 9, 2015 in the boardroom at the Administrative Office 6:30 p.m.

Members Present

Jay Meyer	Martha Rogge	Cornelius Froese
Mike Bultena	Lee Mason	Dave Holloway

Others Present

Rex Bruce, Superintendent; Lynn Myers, Clerk; Monty Marlin, Middle/High School Principal and Connie Myers, Elementary Principal.

Guests

Mathew Medill and Rene Phoenix

Item #1 Call Meeting to Order /Approve Agenda

The President called the meeting to order at 6:30 p.m.

Mr. Holloway moved, seconded by Mr. Bultena, to approve the agenda. The motion carried 6-0.

Item #2 Approve Minutes

Mr. Bultena moved, seconded by Mr. Froese, to approve the minutes of the October 12, 2015 regular meeting and October 21, 2015 special session meeting. The motion carried 6-0.

Item #3 Approve Bills and Authorize Payment

Prior to the meeting, Mrs. Rogge, Mr. Holloway and Mr. Bultena reviewed Purchase Orders and supporting documents presented for payment. Mr. Holloway moved, seconded by Mrs. Rogge, to approve the bills as listed on the List of Warrants dated 10/30/15 and authorize payment. The motion carried 6-0.

Item #4 Approve Transfers

Mrs. Rogge moved, seconded by Mr. Bultena, to approve the following transfers: \$4,434.74 from Supplemental General to Professional Development; \$4,018.13 from Supplemental General to Daycare; \$4,955.05 from General to 4 Year Old At Risk; \$12,533.51 from General to Bilingual; \$6,688.66 from General to At Risk; \$28,422.75 from General to Special Education and \$14.12 from General to Summer Food Program. The motion carried 6-0.

Item #5 2014/2015 Audit Report – Mathew Medill

Mr. Mathew Medill presented the audit report for the fiscal year ended June 30, 2015. Mrs. Rogge moved, seconded by Mr. Holloway, to approve the audit report. The motion carried 6-0.

PUBLIC FORUM

There was no public forum.

Reports

Curriculum

There was no curriculum report this month.

Principals

Mrs. Myers reported that presence of the elementary school in the community; Halloween Parade in the elementary gym due to inclement weather, Larks' n Flight performing at the Pride of Life on Halloween and at the Fall Festival on November 5th, the Veterans Day program on November 11th and the Year of the Reader program at the elementary school. She informed the board that the Best Afterschool program has an average attendance of 95-100 students daily.

She discussed state assessments at the elementary school.

Mr. Marlin reported on parent teacher conference attendance, the KU honors night at Seward County Community College, Middle School Stucco food drive and virtual World War II field trip. He also discussed the Kansas Education Commissioner's Principal Council meeting.

He reported that nine high school choir students were selected for the KMEA District Honor Choir on Saturday.

Activities Director

No report this month.

SWPRSC/HPEC

Mr. Meyer reported on the SWPRSC Board meeting. Mr. Bultena reported on the HPEC meeting.

Superintendent:

Mr. Bruce discussed the meeting with Senator Pat Roberts on school lunch programs and e-rate conference he attended last week. He also informed the board the November 30, 2015 staff inservice will be training on school safety.

Item #6 Sublette School Foundation Request

Mrs. Rogge moved, seconded by Mr. Mason, to approve the request to the Sublette School Foundation for security cameras and the request for the high school biology/physical science lab for clay manikins. The motion carried 6-0.

Item #7 Executive Session – Non-elected Personnel

There was no need for an executive session this month.

Item #8 Contract Approval

Mr. Bultena moved, seconded by Mr. Mason, approve the contract for Andrea Cearley as board clerk form January 1 to June 30, 2015 and the contract for Andrea Cearley as board clerk for the 2016-2017 school year. The motion carried 6-0.

Item #6 Miscellaneous

The KASB Annual Conference will be in Wichita on December 4, 5 and 6 this year.

The Board/Staff Christmas Party will be December 1, 2015 at 7:00 p.m.

Adjournment

With no other business to come before the Board, Mr. Holloway moved, seconded by Mr. Bultena, to adjourn the meeting. The motion carried 6-0.

NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.

President

Clerk

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