

**Sublette USD #374  
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, December 12, 2011 in the boardroom at the Administrative Office at 7:00 p.m.

Members Present

R. W. Lucas	Dr. Bill Hessman	Jay Meyer	Dave Holloway
Martha Rogge	Joan Menzie		

Others Present

Rex Bruce, Superintendent; Lynn Myers, Clerk; Cesar Pena, MS/HS Principal and Connie Myers, Elementary Principal.

**Item #1 Call Meeting to Order /Approve Agenda**

The President called the meeting to order at 7:00 p.m.

Mr. Meyer moved, seconded by Mr. Holloway, to approve the agenda with the following change: add Item #8 Executive Session-Non-Elected Personnel and Item #9 Consider Classified/Administrative Salaries. The motion carried 6-0.

**Item #2 Approve Minutes**

Mr. Holloway moved, seconded by Dr. Hessman, to approve the minutes of the November 14, 2011 regular meeting. The motion carried 6-0.

**Item #3 Approve Bills and Authorize Payment**

Prior to the meeting, Mr. Meyer and Dr. Hessman reviewed Purchase Orders and supporting documents presented for payment. Mr. Meyer moved, seconded by Dr. Hessman, to approve the bills as listed on the List of Warrants dated 11/30/11 and authorize payment. The motion carried 6-0.

**Item #4 Approve Transfers**

Mr. Holloway moved, seconded by Mrs. Rogge, to approve the following budget transfers: \$3,812.92 from general fund to 4-Year Old At Risk; \$1,762.14 from supplemental general fund to Daycare; \$1,556.78 from supplemental general fund to Professional Development; \$105,631.47 from general fund to Bilingual and \$165.50 from general fund to Vocational Fund. The motion carried 6-0.

**PUBLIC FORUM**

There was no public forum.

## **Reports**

### **Curriculum**

There was no report; the CCC does not meet in December.

### **Principals**

Mr. Pena informed the board that the middle school has received the Challenge Award from KSDE for 7<sup>th</sup> and 8<sup>th</sup> grade reading and 8<sup>th</sup> grade math. He stated that Travis Powell was the Rotary Student of the Month.

Mr. Pena reported that the Band and Choir Christmas Program will be Thursday at 7:30 p.m.

Mrs. Myers informed the board that the Sublette BEST after school program has been awarded an additional \$62,109 in grant money. It will be used for equipment, materials and to staff summer school.

Mrs. Myers reported that the Elementary Band and Choir Christmas Program will be presented at 2:00 p.m. and 6:00 p.m. on Thursday.

### **SWPRSC/HPEC**

Mr. Meyer reported on the SWPRSC Board meeting. Mr. Lucas reported on the HPEC meeting.

### **Superintendent:**

Mr. Bruce discussed the governor's school finance plan, sexual predator training for employees and the window installation at the elementary school.

He reminded the board the district Christmas Party will be December 19, 2011 at 6:30 p.m. at the high school cafeteria.

### **KASB Convention**

Mr. Bruce and Mr. Lucas discussed the meetings they attended at the convention.

## **Item #5 Executive Session – Negotiations**

Mrs. Menzie moved, seconded by Mr. Meyer, to go into executive session to discuss negotiations, to include Mr. Bruce in executive session, and to reconvene to open session in the boardroom at 8:00 p.m. The motion carried 6-0.

The Board reconvened to open session at 8:00 p.m.

## **Item #6 Goal Setting**

The information sent to district patrons and employees was discussed.

**Item #7 Resignations**

Mrs. Rogge moved, seconded by Dr. Hessman, to accept the resignation of Sheri Sjeklocha as library para with regret. The motion carried 6-0.

**Item #8 Executive Session – Non-Elected Personnel**

There was no need for this executive session.

**Item #9 Consider Classified/Administrative Salaries**

Mr. Holloway moved, seconded by Mr. Meyer, to increase the classified/administrative salaries as presented. The motion carried 6-0.

**Adjournment**

With no other business to come before the Board, Mr. Holloway moved, seconded by Mr. Meyer to adjourn the meeting. The motion carried 6-0.

*NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.*

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*President*

*Clerk*