

**Sublette USD #374
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, December 14, 2020 in the boardroom at the Administrative Office at 6:30 p.m.

Members Present

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|------------|------------------|---------------|
| Cesar Pena | Jay Meyer | Dave Holloway |
| Lee Mason | Cornelius Froese | Grant Webber |

Members Absent - None

Others Present

Rex Bruce, Superintendent; Andrea Cearley, Clerk; Sonya Pena, Curriculum Director; Monty Marlin, High School Principal. Rachel Lee, Grade School Principal was present via Zoom.

Guests

Charity Ochs-Lathen, Nathan Makings, Nick Leon, Chelsea Voth, and Michelle Leonard

Item #1 Call Meeting to Order /Approve Agenda

The President called the meeting to order at 6:30 p.m.

Mr. Mason moved, seconded by Mr. Pena, to approve the agenda. The motion carried 6-0.

Item #2 Approve Minutes

Mr. Mason moved, seconded by Mr. Webber, to approve the minutes of the November 16, 2020 regular meeting and November 18, 2020 Special Meeting. The motion carried 6-0.

Item #3 Approve Bills and Authorize Payment

Prior to the meeting, Mr. Froese, Mr. Holloway, Mr. Webber, Mr. Mason, Mr. Meyer and Mr. Pena reviewed Purchase Orders and supporting documents presented for payment. Mr. Holloway moved, seconded by Mr. Froese, to approve the bills as listed on the List of Warrants dated 11/30/20 and authorize payment. The motion carried 6-0.

Item #4 Approve Transfers

Mr. Mason moved, seconded by Mr. Pena, to approve the following transfers: \$57,154.60 from General to At Risk; \$5,331.52 from General to 4-Year-Old At Risk; \$4,947.40 from Supplemental General to Day Care; \$54,301.03 from General to Bilingual; \$11,027.93 from General to Food Service; \$1.48 from General to Professional Development; \$52.40 from General to Special Education; and \$3,236.95 from General to Vocational Fund. The motion carried 6-0.

Item #5 Sublette Recreation Board Member Interviews

Chelsea Voth and Nathan Makings were present for the Board to meet and interview them for the opening on the Sublette Recreation Board. Discussion was held after the interviews and it was decided to return to this item later in the meeting.

PUBLIC FORUM

There was no public forum.

Reports

Curriculum

Mrs. Pena reported at the CCC meeting that it was decided to use leftover LINK balance for the new ELA curriculum on the MS/HS and possibly getting new ELA curriculum for the Elementary School next year. She has been inputting KESA data. It was also stated there would be Dyslexia and Alexia training at the January 4, 2021 in-service.

Principals

Mrs. Lee reported they were having their “December to Remember” which included activities every day. They held the Christmas Store on December 11th and they handed out Christmas cards. Brent Fowler and Nathaniel Lee will be recording the Christmas Program and it will be available for viewing on YouTube. She also reported that the students are staying healthy so far.

Mr. Marlin reported Elizabeth Meyer was not able to make the meeting and he is hoping that she and Jen Younger may possibly be able to attend the Board meeting in January. He stated that Wednesday and Thursday would be finals and Friday would be a fun day. With COVID being an issue and causing numerous students to quarantine through Thursday. If possible he stated that it may be necessary for some students to make up finals on Friday. Mr. Marlin also reported that the Athletic Director was in the hospital.

Activities Director – Lance Carter was in the hospital so Mr. Marlin presented on his behalf. He reported the girls will play Tuesday night in Lakin and Friday there will not be a boys’ game due to the team being in quarantine. He also reported on the KSHSAA guidelines on attendance at games which originally allowed no spectators until January, due to COVID health concerns. They appealed that decision, however and it was voted that it would be allowed to have two parents per participant attend the games. Instructions pertaining to this are on the school website and Facebook page.

SWPRSC/HPEC

Mr. Meyer reported there was not enough to have a quorum for the SWPRSC board meeting. Nobody attended the HPEC board meeting.

Superintendent

Mr. Bruce discussed having a 10 a.m. start on Tuesday or no school at all due to inclement weather. It was decided to cancel classes. He reported he would be going to Houston, TX on the 17th for Doctor's appts. He informed the Board Safe Defend would have drills on the 16th for both buildings to also include fire and Tornado. Times will be at the Elementary School at 2:30pm and the High School at 3:30pm. The purpose of the drills is to brush-up on procedure. He stated he would like to get interviews scheduled for the principal applicants and suggested a couple of evenings during January 4th-15th, 2021. We will contact the applicants, board members and teacher committee regarding the dates of the interviews.

Item #6 USD 374 Board of Education Open Position

Letters of Interest for the open position on the USD 374 Board of Education were read to the Board. The letters were written by Michelle Leonard, Pete Dyck and Cody Forester. Discussion was held and it was decided to wait until the January Board of Education meeting to make a decision.

Item #7 Discuss Remote Learning

Discussion was held regarding what requirements we need to set for students wanting to do remote learning. The principals have received requests from parents wishing their children to do remote learning without due cause. This is causing many problems with teachers attempting to teach in-person and remote. Mr. Marlin, Mrs. Lee, Mrs. Holloway and the teachers proposed that if you are quarantined or ill due to COVID or you have an approved medical reason, remote learning would still be available to those students.

Mr. Webber moved, seconded by Mr. Froese, to accept the proposal by Mr. Marlin, Mrs. Lee and Mrs. Holloway regarding the remote learning requirements. The motion carried 6-0.

Item #8 Executive Session Non-Elected Personnel

Mr. Mason moved, seconded by Mr. Pena, to go into executive session to discuss an individual employee's performance and potential new employee, pursuant to non-elected personnel exception under KOMA, to include Mr. Bruce in executive session, and to reconvene to open session in the conference room at 8:20 p.m. The motion carried 6-0.

The Board reconvened to open session at 8:20 p.m.

Mr. Pena moved, seconded by Mr. Mason, to go into executive session to discuss an individual employee's performance and potential new employee, pursuant to non-elected personnel exception under KOMA, to include Mr. Bruce in executive session, and to reconvene to open session in the conference room at 8:50 p.m. The motion carried 6-0.

The Board reconvened to open session at 8:50 p.m.

Mr. Pena moved, seconded by Mr. Mason, to go into executive session to discuss an individual employee's performance and potential new employee, pursuant to non-elected personnel exception under KOMA, to

include Mr. Bruce in executive session, and to reconvene to open session in the conference room at 9:05 p.m. The motion carried 6-0.

The Board reconvened to open session at 9:05p.m.

Mr. Holloway moved, seconded by Mr. Webber, to go into executive session to discuss an individual employee's performance and potential new employee, pursuant to non-elected personnel exception under KOMA, to include Mr. Bruce in executive session, and to reconvene to open session in the conference room at 9:15 p.m. The motion carried 6-0.

The Board reconvened to open session at 9:15 p.m.

Mr. Holloway moved, seconded by Mr. Pena, to go into executive session to discuss an individual employee's performance and potential new employee, pursuant to non-elected personnel exception under KOMA, to include Mr. Bruce in executive session, and to reconvene to open session in the conference room at 9:35 p.m. The motion carried 6-0.

The Board reconvened to open session at 9:35 p.m.

Item #9 Resignation

Mr. Mason moved, seconded by Mr. Froese, to approve the Resignation of C. Paul Trigg, MS Social Studies Teacher, with gratitude for 43 years of service to the district. The motion carried 6-0.

Mr. Holloway moved, seconded by Mr. Mason, to amend the agenda to add an action Item #10 Appoint Sublette Recreation Commission Board Member to the agenda. The motion carried 6-0.

Item #10 Appoint Sublette Recreation Commission Board Member

Mr. Holloway moved, seconded by Mr. Mason, to appoint Chelsea Voth to the Sublette Recreation Commission Board. The motion carried 6-0.

Mr. Pena moved, seconded by Mr. Webber, to amend the agenda to add an action Item #11 Appoint Sublette USD 374 Board Member to the Open Position to the agenda. The motion carried 6-0.

Item #11 Appoint Sublette USD 374 Board Member to the Open Position

Mr. Webber moved, seconded by Mr. Mason, to appoint Pete Dyck to the Sublette USD 374 Board of Education. The motion carried 5-1; Mr. Froese abstained.

Adjournment

With no other business to come before the Board, Mr. Holloway moved, seconded by Mr. Mason, to adjourn the meeting. The motion carried 6-0.

NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.

President

Clerk

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