

**Sublette USD #374
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, May 13, 2019 in the boardroom at the Administrative Office at 7:00 p.m.

Members Present

Martha Rogge	Jay Meyer	Mike Bultena	Cornelius Froese
Lee Mason	Dave Holloway	Grant Webber	

Others Present

Rex Bruce, Superintendent; Andrea Cearley, Clerk; Monty Marlin, Middle/High School Principal; Rachel Lee, Elementary Principal and Sonya Pena, Curriculum Director.

Guests - None

Item #1 Call Meeting to Order /Approve Agenda

The President called the meeting to order at 7:00 p.m.

Mr. Holloway moved, seconded by Mr. Meyer, to approve the agenda with the addition of Item #4a Approve Contingency Reserve Purchase and Item #6a Resignation. The motion carried 7-0.

Item #2 Approve Minutes

Mr. Mason moved, seconded by Mr. Bultena, to approve the minutes of the April 8, 2019 regular meeting. The motion carried 7-0.

Item #3 Approve Bills and Authorize Payment

Prior to the meeting, Mr. Froese, Mr. Mason, Mr. Bultena, Mr. Meyer, Mr. Holloway and Mr. Webber reviewed Purchase Orders and supporting documents presented for payment. Mr. Bultena moved, seconded by Mr. Holloway, to approve the bills as listed on the List of Warrants dated 04/30/19 and authorize payment. The motion carried 7-0.

Item #4 Approve Transfers

Mr. Webber moved, seconded by Mr. Bultena, to approve the following transfers: \$113,464.94 from General to At Risk; \$9,335.62 from General to 4-Year-Old At Risk; \$12,007.35 from Supplemental General to Daycare; \$23,708.28 from General to Bilingual; \$19,614.56 from General to Food Service; \$4,097.23 from General to Professional Development; \$60,243.06 from General to Special Education and \$2,192.30 from General to Vocational Fund. The motion carried 7-0.

PUBLIC FORUM

There was no public forum.

Reports

Curriculum/Accreditation

Mrs. Pena handed out a list of all the materials, trainings, consultations, etc. which were provided by the LINK Grant this year. The middle school teachers and Mrs. Pena will be attending the MTSS meeting in September. Mrs. Pena went over the KESA report from the accreditation visit on April 17th. A final decision was made on the new math textbooks. Mrs. Pena reported they completed the mentoring program with Matt Lambert and Ross Coomes, and they have one more year to complete with Eryn Stokes and Kristy Blair.

Principals

Mrs. Lee reported on the 5th and 6th grade musical, Junie B. Jones; Kindergarten graduation will be May 14th at 2 p.m.; 6th grade promotion will be May 15th at 9:30 a.m.; Summer School will be May 28th thru June 27th; there is a new bicycle rack in front of the grade school thanks to Bob McMullen, Amy Ball and Will Johnson's welding class; Jen Dardis plans to paint a mural in the cafeteria this summer; and Jaime McVey is stepping down from the BEST program and Michelle Avritt will be the new director.

Mr. Marlin reported on State Music at Salina; Vocal and Band Concerts; State FFA trip to Manhattan; MS League Music which we hosted; Baccalaureate at Satanta; 6th grade visit to the middle school; Sr. Scholarship Night; HS Graduation; Art/Home Ec Show; Middle School Promotion; Jaren Giesick qualified for State Golf in Hesston; Regional Softball and Baseball will be held this week; we are hosting Regional Track this Friday, May 17th; and the end-of-year steak dinner will be May 15th at 12:30 p.m.

Activities Director

Mr. Marlin gave the report for Mr. Carter under his principal's report.

SWPRSC/HPEC

Mrs. Rogge reported on the SWPRSC Board meeting and Kelly Gillespie's retirement reception. Mr. Bultena reported on the HPEC meeting.

Superintendent

Mr. Bruce reported the open enrollment began today for our Section 125 cafeteria plan transition from American Fidelity to KASB Employee Benefits and will end Thursday. The new metal siding project on the bus barn will continue this summer. Webers have finished installing the new heating/AC controls at the high school, and they are still working on the grade school controls. Discussion was held on the Contingency Reserve purchase of a new school bus. Mr. Bruce encouraged the Board to continue scrutinizing the monthly bills/warrants as this is an important part of their job.

Item #4a Approve Contingency Reserve Purchase

Mr. Webber moved, seconded by Mr. Bultena, to approve the purchase of a new school bus through Contingency Reserve funds. The motion carried 7-0.

Item #5 KASB Membership/Legal Assistance Fund

Mr. Holloway moved, seconded by Mr. Webber, to pay the KASB membership fee (Option 1) of \$7,208.71 and the legal assistance fund renewal fee of \$2,100 for the 2019-20 year. The motion carried 7-0.

Item #6 Executive Session – Non-Elected Personnel

Mrs. Rogge moved, seconded by Mr. Froese, to go into executive session to discuss candidates for employment, pursuant to the non-elected personnel exemption under KOMA, to include Mr. Bruce, Mr. Marlin and Mrs. Lee in executive session, and the open meeting will resume in the boardroom at 8:20 p.m. The motion carried 7-0.

The Board reconvened to open session at 8:20 p.m.

Mrs. Rogge moved, seconded by Mr. Bultena, to go into executive session to discuss candidates for employment, pursuant to the non-elected personnel exemption under KOMA, to include Mr. Bruce, Mr. Marlin and Mrs. Lee in executive session, and the open meeting will resume in the boardroom at 8:40 p.m. The motion carried 7-0.

The Board reconvened to open session at 8:40 p.m.

Item #6a Resignation

Mr. Meyer moved, seconded by Mr. Froese, to accept the resignation of Ross Coomes as High School Social Studies teacher. The motion carried 7-0.

Item #7 Contract Approval

Mr. Bultena moved, seconded by Mr. Mason, to approve the list of certified personnel for the 2019-2020 school year. The motion carried 7-0.

Mr. Holloway moved, seconded by Mr. Bultena, to approve the list of classified personnel for the 2019-2020 school year. The motion carried 7-0.

Mr. Webber moved, seconded by Mr. Mason, to approve the list of supplemental contracts for the 2019-2020 school year. The motion carried 7-0.

Item #8 Miscellaneous

- a. The special year end meeting will be Wednesday, June 26, 2019 at 12:00 p.m.
- b. The July Board of Education meeting will probably be moved to July 22, 2019. An official date will be set at the June 10, 2019 Board of Education meeting.

Adjournment

With no other business to come before the Board, Mr. Holloway moved, seconded by Mr. Mason, to adjourn the meeting. The motion carried 7-0.

NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.

President

Clerk

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