

**Sublette USD #374
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, May 17, 2021 at 7pm.

Members Present:

Jay Meyer Cesar Pena Dave Holloway Lee Mason Cornelius Froese

Members Absent:

Grant Webber, Pete Dyck

Others Present:

Rex Bruce, Superintendent; Charity Ochs-Lathen, Clerk; Rachel Lee, Elementary Principal; Sonya Pena, Curriculum Director

Guests:

Debra Brown, Jessica Murphy, Bob Murphy, Corina Boress, Megan Elsey, Judy Brandon, Anna Klassen

Item #1 Call Meeting to Order /Approve Agenda

The President called the meeting to order at 7:02 p.m.

Mr. Pena moved, seconded by Mr. Holloway to approve the agenda with the addition of Item #12d. Regular Certified Contracts. The motion carried 4-0.

Item #2 Approve Minutes

Mr. Holloway moved, seconded by Mr. Froese, to approve the minutes of the April 12, 2021 Special Meeting and the April 12th, 2021 Regular Meeting. The motion carried 4-0.

Item #3 Approve Bills and Authorize Payment

Prior to the meeting, Mr. Holloway, Mr. Pena, Mr. Froese and Mr. Meyer reviewed Purchase Orders and supporting documents presented for payment. Mr. Froese moved, seconded by Mr. Pena, to approve the bills as listed on the List of Warrants dated 03/31/20 and authorize payment. The motion carried 4-0.

Item #4 Approve Payment of Synergy Bill Out of Contingency Reserve Fund

Mr. Pena moved, seconded by Mr. Holloway, to approve the payment of our Synergy Bill from Contingency Reserve. This bill is normally paid out of the General Fund. However, because of the large increase due to power outages and extremely cold temperatures in February, 2021 it was necessary for us to pay this from reserved funds. The Motion carried 4-0.

Item #5 Approve Budget Transfers

Mr. Froese moved, seconded by Mr. Pena, to approve the following transfers: \$56,853.22 from General Fund to At Risk; \$5,401.45 from General to 4-Year-Old At Risk; \$11,734.82 from General to Daycare; \$10,497.50 from General to Bilingual; \$13,309.33 From General to Food Service; \$36,828.69 from General to Special Education; \$712.33 from General to Small Rural Schools; and \$2,467.39 from General to Vocational Fund. The motion carried 4-0.

PUBLIC FORUM

There was no public forum.

Mr. Mason entered the meeting at 7:18pm

Reports

Curriculum

Mrs. Pena reported that the 3 Year LINK Grant will end this school year. ESL Data is showing overall significant improvement in all grades from the beginning of the year testing to end of the year testing. Overall Elementary Reading Scores are seeing marked improvement. Even though there has been no intervention, the smaller groups of students seems to be helpful in scores improving. In High School there is no change in the College Pathways but there has been increase in High Risk. There has never before been intervention in MS/HS and there will be in the 2021-2022 school year. The hope is this will reduce the increase in High Risk.

Principals

Mrs. Lee reinforced the increase on Test Scores on IReady Map. All but one student had an increase. Of those, 100% are at or above Benchmark.

Mr. Bob Murphy and Mrs. Jess Murphy presented for Mr. Marlin. They proposed a schedule change to seven hours and including intervention for the MS/HS. They hope to offer more “Life Skills” and “Career Path” electives. Focus for intervention will be SECD which stand for Social, Emotional, Character, Development. There will also be the goal of beginning the Integrated Plan of Study (IPS) in Seventh Grade and continuing through the completion of High School.

Activities Director

Mr. Carter was not present.

SWPRSC/HPEC

Mr. Meyer stated there were many personnel changes happening at SWPRSC with several leaving and the hiring of an Education Consultant. No report was available for the HPEC meeting.

Superintendent:

Mr. Bruce reported our Synergy bill was over \$21,000 and it was negotiated down the between \$10,000-\$12,000. He also indicated he would be putting bids out for some building improvements to the High School

Item #6 Debra Brown to present on Emergency Safety Plan

Deb Brown presented the Hazard Mitigation Plan which she stated is reviewed by the county every five years. It is made up of a nine county region and looks at 16 different hazards, the likelihood of the hazards happening and the demographics of who is affected. FEMA requires adopting the Hazard Mitigation Plan and having a disaster plan in place in order to receive funds for any loss from plan listed hazards. Mr. Mason made the Motion, Seconded by Mr. Pena. Motion carried 5-0 to adopt the Hazard Mitigation Plan.

Item #7 Haskell Township Library Walking Storybook

Anna Claussen from Haskell Township Library presented the idea of A Walking Storybook along the walking track south of the High School Track. There will be 20 stands around the track and each will be a new page to the story. The stories will be changed out regularly. Mr. Pena moved, Seconded by Mr. Holloway to allow for the stands to be displayed along the walking track. The motion carried 5-0

Item #8 ESSER Fund Discussion

Mr. Bruce informed The Board of his intentions in applying ESSER Funds. He said the first focus should be on the students who may have fallen behind due to COVID related issues. These plans also include resuming summer school and retaining the After School Program for 3 years.

Item #9 KASB Membership/ Legal Assistance Fund

Mr. Mason moved, Seconded by Mr. Froese to retain membership to KASB and membership to the Legal Assistance Fund. The motion carried 5-0

Item #10 2021-2022 School Calendar

Mr. Pena moved, Seconded by Mr. Mason to approve the calendar for the 2021-2022 School Year. The motion carried 5-0.

Item #11 Executive Session- Non Elected Personnel

Mr. Pena moved, followed by Mr. Froese to go into Executive Session for 15 Minutes. The motion carried 5-0. The Board reconvened at 8:42pm

Item #12 Contract Approvals

- A. Certified New- Mr. Mason moved, Seconded by Mr. Pena to approve all New Certified Staff. The motion carried 5-0
- B. Classified New- Mr. Holloway moved, Seconded by Mr. Pena to approve all New Classified Staff. The motion carried 5-0.
- C. Supplemental New- This item was moved to June's Board Meeting
- D. Certified Current- Mr. Mason moved, Seconded by Mr. Pena to approve current Certified Staff. The motion carried 5-0.

Item #13 Miscellaneous

Special End of Year Board Meeting will be on June 29th at 12pm.

Adjournment

With no other business to come before the Board, Mr. Holloway moved, seconded by Mr. Mason, to adjourn the meeting. The motion carried 5-0.

NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.

President

Clerk

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