

**Sublette USD #374
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, June 10, 2019 in the boardroom at the Administrative Office at 7:00 p.m.

Members Present

Martha Rogge	Jay Meyer	Lee Mason	Mike Bultena
Dave Holloway	Cornelius Froese		

Members Absent

Grant Webber

Others Present

Rex Bruce, Superintendent; Andrea Cearley, Clerk; Monty Marlin, Middle/High School Principal; Rachel Lee, Elementary Principal and Sonya Pena, Curriculum Director.

Item #1 Call Meeting to Order /Approve Agenda

The President called the meeting to order at 7:00 p.m.

Mr. Bultena moved, seconded by Mr. Holloway, to approve the agenda with the addition of Item #6a Executive Session-Negotiations, Item #9a Approve Classified Salaries and Item #9b Approve Administrative Salaries. The motion carried 6-0.

Item #2 Approve Minutes

Mr. Bultena moved, seconded by Mr. Meyer, to approve the minutes of the May 13, 2019 regular meeting. The motion carried 6-0.

Item #3 Approve Bills and Authorize Payment

Prior to the meeting, Mr. Meyer, Mr. Bultena, Mr. Holloway and Mr. Froese reviewed Purchase Orders and supporting documents presented for payment. Mr. Holloway moved, seconded by Mr. Froese, to approve the bills as listed on the List of Warrants dated 05/31/19 and authorize payment. The motion carried 6-0.

Item #4 Approve Transfers

Mr. Meyer moved, seconded by Mr. Froese, to approve the following transfers: \$632.54 from General to Professional Development; \$69,194.01 from General to Special Education; and \$684.74 from General to Summer Food Program. The motion carried 6-0.

PUBLIC FORUM

There was no public forum.

Reports

Curriculum

Mrs. Pena reported she had attended meetings at SWPRSC with the LINK teachers; six of our first and second year teachers attended New Teacher trainings; and she has met with our three ELA teachers to work on curriculum for next year.

Principals

Mr. Marlin passed out copies of the 2019-2020 Middle School/High School Student Handbook with a few revisions for next year. He reported he had been attending in-services this summer and was recently elected to the KSHSAA executive board. He will attend the National Federation of High School Sports Association convention at the end of June in Indianapolis. He also reported Meade and Cimarron will be exiting our High Plains League after next year and Leoti will be allowed back in the HPL leaving us with 7 high school teams and 8 middle school teams in our league.

Mrs. Lee passed out copies of the 2019-2020 elementary student and staff handbooks and reviewed some of the possible changes she is making for next year. She reported they had cleaned out the elementary basement again and stated the importance of keeping the space free of unnecessary clutter since it is an emergency shelter for the school and community if needed. Summer school started May 28th and will continue through June 27th and the students are really enjoying it.

Activities Director

No report.

SWPRSC/HPEC

Mr. Bultena reported on the HPEC Board meeting, and he stated that the assessment is going up so we will see some increase next year. Mrs. Rogge reported on the SWPRSC Board meeting. Dr. Kelly Gillespie's last meeting will be this month.

Superintendent

Mr. Bruce presented the option of electing the Board President and Vice-President in July or waiting until January when the newly elected board members will take office. It was the consensus of the board to wait until January to hold the elections.

Item #5 Approve Contingency Reserve Purchases

Mr. Holloway moved, seconded by Mr. Meyer, to approve the three Contingency Reserve purchases of Jay Hawk Roofing for \$7,977.50, Safe Defend for \$5,320 and Ryon Fisher for \$3,320. The motion carried 6-0.

Item #6 Non-Elected Personnel Executive Session

Mrs. Rogge moved, seconded by Mr. Bultena, to go into executive session to discuss an individual employee's performance and a potential new employee, pursuant to the non-elected personnel exemption under KOMA, to include Mr. Bruce and Mr. Marlin in executive session, and to reconvene to open session in the boardroom at 7:55 p.m. The motion carried 6-0.

The Board reconvened to open session at 7:55 p.m.

Mrs. Rogge moved, seconded by Mr. Meyer, to go into executive session to discuss an individual employee's performance and a potential new employee, pursuant to the non-elected personnel exemption under KOMA, to include Mr. Bruce and Mr. Marlin in executive session, and to reconvene to open session in the boardroom at 8:10 p.m. The motion carried 6-0.

The Board reconvened to open session at 8:10 p.m.

Mrs. Rogge moved, seconded by Mr. Meyer, to go into executive session to discuss an individual employee's performance and a potential new employee, pursuant to the non-elected personnel exemption under KOMA, and to reconvene to open session in the boardroom at 8:35 p.m. The motion carried 6-0.

The Board reconvened to open session at 8:35 p.m.

Item #6a Executive Session – Negotiations

Mrs. Rogge moved, seconded by Mr. Meyer, to go into executive session to discuss negotiations, to include Mr. Bruce in executive session, and to reconvene to open session in the boardroom at 8:45 p.m. The motion carried 6-0.

The Board reconvened to open session at 8:45 p.m.

Mrs. Rogge moved, seconded by Mr. Holloway, to go into executive session to discuss negotiations, to include Mr. Bruce in executive session, and to reconvene to open session in the boardroom at 8:50 p.m. The motion carried 6-0.

The Board reconvened to open session at 8:50 p.m.

Item #7 Recreation Board Position Resignation

Mr. Mason moved, seconded by Mr. Meyer, to accept the resignation of Cody Parr from the Sublette Recreation Commission board. The motion carried 6-0.

Item #8 Resignation

Mr. Holloway moved, seconded by Mr. Mason, to accept the resignation of Victoria Coomes as Food Service Director. The motion carried 6-0.

Mr. Mason moved, seconded by Mr. Bultena, to accept the resignation of Marissa Hafen as the Little Lark's Nest Day Care director. The motion carried 6-0.

Item #9 Contract Approval

Mr. Mason moved, seconded by Mr. Bultena, to approve the contract of Marissa Hafen as Food Service Director. The motion carried 6-0.

Mr. Meyer moved, seconded by Mr. Mason, to approve the contract of Krista Phoenix as the Little Lark's Nest Day Care Director. The motion carried 6-0.

Mr. Holloway moved, seconded by Mr. Froese, to approve the contract of Annie Wiebe as Little Lark's Nest Day Care employee. The motion carried 6-0.

Mr. Froese moved, seconded by Mr. Bultena, to approve the contract of Kason Siemens as High School PE/ Full-time Substitute and a supplemental contract for HS Assistant Football. The motion carried 6-0.

Item #9a Approve Classified Salaries

Mr. Mason moved, seconded by Mr. Bultena, to accept the proposal for classified salaries. The motion carried 6-0.

Item #9b Approve Administrative Salaries

Mr. Bultena moved, seconded by Mr. Meyer, to accept the proposal for administrative salaries. The motion carried 6-0.

Item #10 Approve July Board of Education Meeting Date Change

Mr. Froese moved, seconded by Mr. Holloway, to approve the July Board of Education Meeting date change from July 8, 2019 to July 22, 2019. The motion carried 6-0.

Item #11 Miscellaneous

- a. Special End of Year Meeting will be Wednesday, June 26, 2019 at 12:00 p.m.

Adjournment

With no other business to come before the Board, Mr. Holloway moved, seconded by Mr. Froese, to adjourn the meeting. The motion carried 6-0.

NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.