

**Sublette USD #374
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, July 9, 2012 in the boardroom at the Administrative Office at 7:00 p.m.

Members Present

R. W. Lucas
Jay Meyer

Martha Rogge
Dave Holloway

Joan Menzie
Dr. Bill Hessman

Mike Bultena

Others Present

Rex Bruce, Superintendent; Lynn Myers, Clerk; Connie Myers, Elementary Principal and Cesar Pena; Middle/High School Principal.

Item #1 Call Meeting to Order /Approve Agenda

The President called the meeting to order at 7:00 p.m.

Mr. Holloway moved, seconded by Mr. Meyer, to approve the agenda. The motion carried 7-0.

Item #2 Election of President & Vice-President

Mr. Lucas requested nominations for president. Mr. Holloway nominated Mr. Lucas for president and Mr. Meyer for vice-president. Mr. Bultena seconded the motion. The motion carried 7-0.

Item #3 Approve Minutes

Mr. Meyer moved, seconded by Mrs. Menzie, to approve the minutes of the June 11, 2012 regular meeting and the June 26, 2012 year end meeting. The motion carried 7-0.

Item #4 Approve Bills and Authorize Payment

Prior to the meeting, Mrs. Menzie and Mr. Holloway reviewed Purchase Orders and supporting documents presented for payment. Mrs. Menzie moved, seconded by Mr. Holloway, to approve the bills as listed on the List of Warrants dated 06/30/12 and authorize payment. The motion carried 7-0.

Item #5 Approve Transfers

Mr. Meyer moved, seconded by Mrs. Rogge, to approve the final year end transfer of \$31,927.63 from the general fund to the contingency reserve fund and \$22,744.70 from supplemental general fund to the contingency reserve fund. The motion carried 7-0.

Item #6 Approve the Consent Agenda

Mrs. Rogge moved, seconded by Mr. Meyer to approve the consent agenda. The motion carried 7-0.

PUBLIC FORUM

There was no public forum.

Item #7 Reports

Curriculum

The Curriculum Committee and SACS do not meet in the summer.

Principals

Mr. Pena gave the middle school/high school report.

Mrs. Myers gave the elementary school report.

SWPRSC/HPEC

Mr. Meyer reported on the SWPRSC Board meeting. Mr. Lucas reported on the HPEC meeting.

Superintendent:

Mr. Bruce discussed the year end accounting activities and the 2012/2013 budget.

Item #8 Executive Session – Non-elected Personnel

Mrs. Menzie moved, seconded by Mr. Meyer, to go into executive session to discuss non-elected personnel, in order protect the privacy interest of an identifiable individual(s), to include Mr. Bruce in executive session, and to reconvene to open session in the boardroom at 7:50 p.m. The motion carried 7-0.

The Board reconvened to open session at 7:50 p.m.

Mr. Meyer left the board meeting.

Item #9 Contract Approval

Mrs. Rogge moved, seconded by Dr. Hessman, to approve the elementary paraprofessional contracts of Liz Meyer and Leah Wright. The motion carried 6-0.

Mr. Meyer returned to the board meeting.

Item #10 Administrative Salaries

Mrs. Rogge moved, seconded by Mr. Meyer to approve the administrative salaries per the board's recommendation. The motion carried 7-0.

Item #11 Executive Session Negotiations

The executive session was tabled.

Item #12 Approve the 2012/2013 Negotiated Agreement

This item was tabled.

Item #13 Consider Lunch Prices

Dr. Hessman moved, seconded by Mr. Bultena, to approve the following lunch prices for the 2012/2013 school year: elementary student lunch \$2.55, middle/high school student lunch \$2.60 and adult lunch \$3.00. The motion carried 7-0.

Item # 14 Consider Food Service Agreement

Mrs. Menzie moved, seconded by Mr. Meyer, to approve the food service agreement for the 2012/2013 school year. The motion carried 7-0.

Item #15 Appoint HPEC Board Representative and two alternates for 2012/2013

Mrs. Rogge moved, seconded by Mr. Holloway, to appoint Mr. Lucas as HPEC Board Representative. The motion carried 7-0.

Mr. Meyer moved, seconded by Mr. Bultena, to appoint Mrs. Rogge and Dr. Hessman as alternates. The motion carried 7-0.

Item #16 Appoint Governmental Relations Representative

Mrs. Rogge moved, seconded by Mr. Holloway, to appoint Mr. Bultena as Governmental Relations Representative. The motion carried 7-0.

Adjournment

With no other business to come before the Board, Mr. Holloway moved, seconded by Mr. Meyer to adjourn the meeting. The motion carried 7-0.

NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.

President

Clerk

Visit our web site

<http://www.usd374.org/>