

**Sublette USD #374
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, July 11, 2016 in the boardroom at the Administrative Office at 7:30 p.m.

Members Present

Martha Rogge	Mike Bultena	Lee Mason
Dave Holloway	Cornelius Froese	

Members Absent

Jay Meyer

Others Present

Rex Bruce, Superintendent; Andrea Cearley, Clerk; Rachel Lee, Elementary Principal; Monty Marlin, Middle/High School Principal; and Lance Carter, Activities Director.

Item #1 Call Meeting to Order /Approve Agenda

The Vice President called the meeting to order at 7:35 p.m.

Mr. Holloway moved, seconded by Mr. Froese, to approve the agenda with the following changes: remove Item #5 Approve Budget Transfers and add Item #17 Resignations. The motion carried 5-0.

Item #2 Election of President & Vice-President

Mrs. Rogge requested nominations for president and vice-president. Mr. Holloway nominated Mr. Meyer for president and Mrs. Rogge for vice-president. Mr. Bultena seconded the motion. The motion carried 5-0.

Item #3 Approve Minutes

Mr. Bultena moved, seconded by Mr. Froese, to approve the minutes of the June 13, 2016 regular meeting and the June 28, 2016 year end meeting. The motion carried 5-0.

Item #4 Approve Bills and Authorize Payment

Prior to the meeting, Mr. Bultena reviewed Purchase Orders and supporting documents presented for payment. Mr. Bultena moved, seconded by Mr. Holloway, to approve the bills as listed on the List of Warrants dated 06/30/16 and authorize payment. The motion carried 5-0.

Item #6 Approve the Consent Agenda

Mr. Marlin, Middle/High School Principal and Mrs. Lee, Elementary Principal, both reported on the changes and revisions to their respective building faculty and student handbooks for the 2016-2017 school year. Mr. Bultena moved, seconded by Mr. Mason, to approve the consent agenda. The motion carried 5-0.

PUBLIC FORUM

There was no public forum.

Item #7 Reports

Curriculum

No Curriculum report.

Principals

Mrs. Lee had no additional elementary school report, other than the student and faculty handbook revisions.

Mr. Marlin had no additional middle school/high school report, other than the student and faculty handbook revisions.

Activities Director

Mr. Carter reported that the weight training/conditioning was continuing this summer with good attendance and results.

SWPRSC/HPEC

There was no SWPRSC Board report. Mr. Bultena reported on the HPEC meeting.

Superintendent:

Mr. Bruce reported the progress on the Day Care remodeling. He also reported the Safe Defend emergency boxes have been installed in the buildings and there will be an in-service training on their use before the beginning of school. He also reported that plans would be coming soon for the new school finance formula.

Item #8 Report on Cash Balances

Mr. Bruce reported on the Cash Balances as of June 30, 2016.

Item #9 Consider Wellness Policy

Mr. Holloway moved, seconded by Mr. Bultena, to approve the 2016-2017 wellness policy. The motion carried 5-0.

Item #10 Consider Food Service Agreement

Mr. Bultena moved, seconded by Mr. Mason, to approve the 2016-2017 school year Food Service Agreement and raise breakfast and lunch prices by 5 cents with the exception of adult breakfast and milk which will remain the same. The motion carried 5-0.

Item #11 Appoint HPEC Board Representative and two alternates for 2016-2017

Mrs. Rogge moved, seconded by Mr. Froese, to appoint Mr. Bultena as the HPEC Board Representative, and Mr. Mason and Mr. Holloway as the alternates. The motion carried 5-0.

Item #12 Appoint Governmental Relations Representative

Mr. Holloway moved, seconded by Mr. Mason, to appoint Mr. Bultena as the Governmental Relations Representative. The motion carried 5-0.

Item #13 Appoint Two (2) Board Negotiators

Mr. Holloway moved, seconded by Mr. Froese, to appoint Mr. Meyer and Mrs. Rogge as the two Board Negotiators. The motion carried 5-0.

Item #14 Approve Extraordinary Needs Application

Mr. Bultena moved, seconded by Mr. Mason, to approve the Extraordinary Needs Application. The motion carried 5-0.

Item #15 Remove Lynn Myers from District Accounts at Centera Bank

Mr. Holloway moved, seconded by Mr. Mason, to remove Lynn Myers from all USD 374 District accounts at Centera Bank. The motion carried 5-0.

Item #16 Executive Session – Non-elected Personnel

Mr. Bultena moved, seconded by Mr. Froese, to go into executive session to discuss non-elected personnel, in order to protect the privacy interest of an identifiable individual(s), to include Mr. Bruce, Mr. Marlin and Mrs. Lee in executive session, and to reconvene to open session in the boardroom at 8:30 p.m. The motion carried 5-0.

The Board reconvened to open session at 8:30 p.m.

Item #17 Resignations

Mr. Mason moved, seconded by Mr. Holloway, to accept the resignation of Larry McVey, MS/HS Industrial Arts Teacher, with thanks for many years of service. The motion carried 5-0.

Adjournment

With no other business to come before the Board, Mr. Holloway moved, seconded by Mr. Bultena to adjourn the meeting. The motion carried 5-0.

NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.

President

Clerk

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