

**Sublette USD #374  
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, July 19, 2021 at 7:00 p.m.

Members Present

Jay Meyer	Cesar Pena	Cornelius Froese	Grant Webber
Dave Holloway	Pete Dyck		

Members Absent

Lee Mason

Others Present

Rex Bruce, Superintendent; Charity Ochs-Lathen Clerk; Rachel Lee, Elementary School Principal and Sonya Pena, Curriculum Director.

Guests – Ashley Winger, Janie Welsh

**Item #1 Call Meeting to Order /Approve Agenda**

The President called the meeting to order at 7:01 p.m.

Mr. Webber moved, seconded by Mr. Dyck, to approve the agenda The motion carried 6-0.

**Item #2 Approve Minutes**

Mr. Holloway moved, seconded by Mr. Froese, to approve the minutes of the June 14, 2021 regular meeting and the June 29, 2020 year end meeting. The motion carried 6-0.

**Item #3 Approve Bills and Authorize Payment**

Prior to the meeting, Mr. Meyer, Mr. Holloway, Mr. Froese, Mr. Dyck, Mr. Pena and Mr. Webber reviewed Purchase Orders and supporting documents presented for payment. Mr. Holloway moved, seconded by Mr. Webber, to approve the bills as listed on the List of Warrants dated 06/30/21 and authorize payment. The motion carried 6-0.

**Item #4 Approve the transfer of funds to Contingency Reserve for Symmetry Pass Through Charges and Food Service Duty Lunches**

Mr. Webber moved seconded by Mr. Froese to approve transfer of funds to Contingency Reserve. The motion carried 6-0.

**Item #5 Approve the Consent Agenda**

Mr. Webber moved, seconded by Mr. Froese to approve the Consent Agenda with the exception of item #12. That item will be moved to the August 9, 2021 Board Meeting in order to allow the Board Members time to review the Elementary and High School Hand Books. The motion carried 6-0.

**Item #6 Approve the Proposal of allowing Plant and Soil Science, Animal Science and Agriculture Science as full Science Credits.**

Mrs. Winger stated the courses definitely fulfill requirements for credits and feels the more specialized classes will get more students involved. Mr. Pena moved, seconded by Mr. Webber to approve these classes. The motion carried 6-0.

**Item #7 Approve the MS/HS Student Handbook**

The item was struck from the agenda as it was already on the Consent Agenda

**Item #8 Approve the MS/HS Faculty Handbook**

The item was struck from the agenda as it was already on the Consent Agenda

**Item #9 Approve the MS/HS Faculty Handbook**

The item was struck from the agenda as it was already on the Consent Agenda

**PUBLIC FORUM**

There was no public forum.

**Item #10 Janie Welch to present on Economic Development**

Mrs. Welch reported on Rural Housing Incentive District Plan (RHID) for Sublette. She spoke of the lots that have been purchased and will be up for development under this plan. She also was asking people to take the short Haskell County Housing Survey.

**Item #11 Reports**

Curriculum

Mrs. Pena reported that there is new MS ELA Curriculum this year. MS/HS Social Studies will go with the Character Strong this year. Edmit is a Financial Literacy/Health Curriculum. It is college and career oriented. Mrs. Pena also stated that Career development and curriculum will be available for MS/HS

Principals

Mrs. Lee talked about how she would be focusing on misbehavior on buses and will be cracking down on tardiness and truancy. She will go over bullying issues and do incident reports. Reports will be filled out by the driver and given to Mr. McMullen or Mrs. Ball and then on to the building principals to deal with. Mrs. Lee also stated there are instructions in the handbook on how to navigate and set up Power School accounts to keep track of attendance and grades. She shared a thank you from the PTO to local businesses who have helped support the Elementary School programs and to the community for the clothing donations that will be made available for students during enrollment. There was no MS/HS Principal report

Activities Director

There was no Activities Director report.

SWPRSC/HPEC

Mr. Meyer reported that the SWPRSC has approved a partnership with a new data collection company and will be integrating that program in the coming months. There was no report on HPEC.

Superintendent:

Mr. Bruce reported that Symmetry Legal Counsel advised districts to not contact them. All involved parties are hoping there is a settlement very soon. Symmetry is a company that we pay that contracted with natural gas providers in the state for gas transport. This is done as a cooperative to take off some of the financial burden of heating cost for school districts.

Mr. Bruce touched a little on the Revenue Neutral Rate. He also spoke about how the CDC is currently advising all to wear a mask, regardless of vaccination status. Physical distance is currently at 3ft. There has been a rise in COVID-19 cases in surrounding counties.

**Item #12 Cash Balances**

Mr. Bruce and Mrs. Ochs-Lathen reported on the Year End transfers made from the General Fund and Supplemental General Funds to At Risk, Day Care, Bilingual, Summer Food, Special Education and Small Rural Schools.

**Item #13 Consider Adult Breakfast/Lunch Price Increase for 2021/2022**

Mr. Holloway moved, seconded by Mr. Webber to approve the breakfast/lunch price increase for 2021-2022 as reviewed by the Board and submitted to KSDE. The motion carried 6-0.

**Item #14 Appoint HPEC Board Representative and two alternates for 2021-2022**

Mr. Holloway moved, seconded by Mr. Webber to appoint Mr. Webber as the Representative for HPEC and Mr. Mason and Mr. Froese as the alternates. The motion carried 6-0

**Item #15 Appoint Governmental Relations Representative**

Mr. Dyck moved, seconded by Mr. Froese to appoint Mr. Pena to this position. The motion carried 6-0.

**Item #16 Appoint Delegate for the KASB Annual Conference**

Mr. Webber moved, seconded by Mr. Froese, to appoint Mr. Pena as our Delegate for the KASB Annual Conference. The motion carried 6-0.

**Item #17 Appoint Two (2) Board Negotiators**

Mr Holloway moved, seconded by Mr. Dyck to appoint the President (Mr. Meyer) and Vice President (Mr. Webber) as the two Board Negotiators. The motion carried 6-0.

**Adjournment**

With no other business to come before the Board, Mr. Holloway moved, seconded by Mr. Pena to adjourn the meeting. The motion carried 6-0.

*NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.*

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*President*

*Clerk*

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