

**Sublette USD #374
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, August 12, 2019 in the boardroom at the Administrative Office at 7:00 p.m.

Members Present

Martha Rogge	Jay Meyer	Lee Mason	Mike Bultena
Dave Holloway	Cornelius Froese	Grant Webber	

Members Absent - None

Others Present

Rex Bruce, Superintendent; Andrea Cearley, Clerk; Monty Marlin, Middle/High School Principal; Rachel Lee, Elementary Principal; and Sonya Pena, Curriculum Director.

Guests – None

Item #1 Call Meeting to Order /Approve Agenda

The President called the meeting to order at 7:00 p.m.

Mr. Webber moved, seconded by Mr. Bultena, to approve the agenda with the deletion of Item #4 Approve Budget Transfers. The motion carried 7-0.

Item #2 Approve Minutes

Mr. Meyer moved, seconded by Mr. Holloway, to approve the minutes of the July 8, 2019 regular meeting. The motion carried 7-0.

Item #3 Approve Bills and Authorize Payment

Prior to the meeting, Mrs. Rogge, Mr. Meyer, Mr. Bultena, Mr. Froese and Mr. Holloway reviewed Purchase Orders and supporting documents presented for payment. Mr. Holloway moved, seconded by Mr. Froese, to approve the bills as listed on the List of Warrants dated 07/31/19 and authorize payment. The motion carried 7-0.

Item #4 Approve Budget Transfers

This item was removed from the agenda.

PUBLIC FORUM

There was no public forum.

Reports

Curriculum/Accreditation

Mrs. Pena reported she will hold the ESL Praxis prep on August 20th and 21st. She has finalized the mentoring partnerships. The new Math curriculum has come in for the middle school/high school and the elementary curriculum should be coming in soon. The LINK Grant reports were finalized for last year, and they plan to begin this new school year's purchases on August 28th.

Principals

Mr. Marlin led a discussion on the requirements needed for students not enrolled in Sublette High School, but wishing to participate in activities governed by KSHSAA. Our local school board policy states that the student must be enrolled in at least five classes and in good standing (passing grade) in each. Requirements for students enrolled in a virtual school were also discussed.

Mrs. Lee reported that their summer school was very successful and their average attendance was 80 students. The ASQ Pre-Kinder readiness screening will be completed by parents at enrollment which will be held August 13th and 14th. The Seeds of Hope Church is graciously donating school supplies for the elementary school students again this year.

Activities Director

Mr. Carter was not present. No report given.

SWPRSC/HPEC

Mr. Bultena gave the HPEC report. Mrs. Rogge reported on the SWPRSC Board meeting.

Superintendent:

Mr. Bruce gave an update on his recent surgery. He reported to the board that he had contacted a former student of SHS with a possible agreement in which the district would pay for part of his college education expenses in exchange of him coming back to teach in our district for a couple of years. Mr. Bruce reviewed the 2019-2020 Budget. The Budget Hearing will be August 20th at 12:00 p.m. at the District Office.

Item #5 Approve Contingency Reserve Purchase

Mr. Bultena moved, seconded by Mr. Webber to approve the Math curriculum purchase in the amount of \$66,197.02 which is for 6 years out of contingency reserve. The motion carried 7-0.

Item #6 Resignation

Mr. Bultena moved, seconded by Mr. Meyer, to accept the resignation of Dana Watson as 1st grade para with regret and in appreciation of her many years of service to the district. The motion carried 7-0.

Item #7 Contract Approval

Mr. Meyer moved, seconded by Mr. Holloway, to accept the contract of Jessica Medina Ordonez as 1st grade para. The motion carried 7-0.

Mr. Mason moved, seconded by Mr. Froese, to accept the contracts of Liliana Bujanda and Blanca Medina as elementary cooks. The motion carried 7-0.

Adjournment

With no other business to come before the Board, Mr. Holloway moved, seconded by Mr. Bultena to adjourn the meeting. The motion carried 7-0.

NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.

President

Clerk

Visit our web site

<http://www.usd374.org/>