

**Sublette USD #374
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, August 12, 2024 in the boardroom at the Administrative Office at 7:00 p.m.

Members Present:

Ruthie Vaughan Shyree Wiswell Pete Dyck Grant Webber

Members Absent –Juan Chacon, Lee Mason, Cornelius Froese

Others Present- Rex Richardson, Superintendent; Charity Ochs-Lathen, Clerk; Sonya Pena Middle/High School Principal; Lyle Befort Asst. MS/HS Principal/ Activities Director; Brooke Patterson, MS/HS Curriculum; Renee Phoenix, Elementary Curriculum

Guests: No guests

Item #1 Call Meeting to Order

Item #2 Approve Agenda

The President called the meeting to order at 7:02 p.m. Mr. Dyck moved, seconded by Mrs. Vaughan to approve the Agenda. The motion carried 4-0.

Item #3 Approve Minutes

Mr. Dyck moved, seconded by Mrs. Vaughan to approve the minutes from the regular meeting On July 8th, 2024, with changes to item #7 of the regular agenda. The motion carried 4-0. Mrs. Wiswell moved, seconded by Mr. Dyck to approve the Special Meeting minutes on the same date, with changes to items #35 and #36. The motion carried 4-0.

Item #4 Treasurer's Report

Prior to the meeting, Mrs. Wiswell, Mrs. Vaughan, Mr. Webber and Mr. Dyck reviewed purchase orders and payments. There were no transfers to be approved due to new financial software not being completed yet.

Communications

There were many cards of thanks for support and ESSER retention from Sublette Elementary faculty and staff to the Board of Education. The Sublette Elementary School also provided a delicious meal for the Board. There was also a resignation letter from Richard Yoxall, Attorney at Law.

Reports

Principals

Mrs. Lee went over the progress on proficiency. She explained the different Tier, At Risk number and went over the areas of study where the most work is needed. She gave enrollment numbers and informed the Board of Meet Your Teacher on August 26th.

Mrs. Pena informed the Board of enrollment numbers at the MS and HS. She reported that she and two new teachers attended CTE conference in Manhattan. She said they are trying to finalize the schedule.

Ms. Patterson reported on MS/HS Curriculum. She stated that currently the MS and HS are on two different systems. There will be a new ICEV system for HS students. It works well with Google Classrooms. It allows the students the ability to do quite a bit. It is funded by a grant. The list of state approved evidence based practices has been released. There are changes from previous years. This is tied to At-Risk funding.

Ms. Phoenix provided the Board a list of Teacher Mentor/ Mentees for the upcoming school year and stated there would be a Curriculum meeting on September 6th.

Mr. Befort reported buy outs for all but 3 volleyball and 4 basketball. Current numbers for sports are HS Cross Country, 7; MS Cross Country, 1; HS Volleyball, 17; MS Basketball, 22; Girl's Golf, 7; HS Football, 33; and currently MS Football has 5. We will work on options for MS Football. The Fall Sports Preview is August 24th and the Jamboree on August 30th.

SWPRSC- Nothing to report.

HPEC- Mr. Webber reported the July 18 meeting involved the election of officers and no new resignations.

Public Forum

There was no public forum.

Item #5 Designate School Attorney

Mr. Richardson stated he had called and spoken with Mr. Yoxall concerning his resignation. Mr. Yoxall suggested Mr. Lane Frymire. Mrs. Wiswell moved, seconded by Mrs. Vaughan to appoint Mr. Frymire attorney for USD 374. The motion carried 4-0.

Item #6 Discuss Water Usage

Mr. Richardson reported that water usage is down from the previous month. We are watering during a time period that is deemed most efficient. It has been communicated the City Council appreciates the efforts the district is making toward conservation.

Item #7 District and Building Needs Assessment

The Board looked over the Needs Assessment which had been provided to them. The Data comes from each building. This is the second year of a five year plan, which is based on the accreditation period. The administration team is working hard to attain goals and make strong headway and assures we are using funds for the best possible areas. The printouts were left with the Board for a first read.

Item#8 Notice of Budget Hearing

Mrs. Vaughan moved, seconded by Mrs. Wiswell to Adopt the Resolution to Exceed Revenue Neutral Rate. The motion carried 7-0.

Item #9 Auditorium Doors and Windows

The estimate was for the east HS entrance windows and installing. Keystone came in at \$73,260 and Kinney Glass at \$74,720. These include the asbestos and frame removal. The Board asked to table the matter to allow for time to contact each company to determine the time frame on the job. This will help determine which direction the Board will go.

Executive Session- Non Elected Personnel

Mr. Dyck moved, seconded by Mrs. Vaughan to go into Executive Session to include Mr. Richardson. The motion carried 4-0.

Item #10 Personnel Employment

Mrs. Vaughan moved, seconded by Mr. Dyck to hire Sally Bruce for 2 days a week as Counselor. The motion carried 4-0..

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Superintendent Report

Mr. Richardson informed the Board of the KASB Conferences to be held in Wichita November 15-17. The Back to School Picnic will be held in the City park August 20th at 7pm. He also reviewed enrollment numbers for the district and reported we currently down 15 students.

Adjournment

With no other business to discuss, Mr. Dyck moved, seconded by Mrs. Wiswell to adjourn. The motion carried 4-0.