

**Sublette USD #374
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, August 13, 2012 in the boardroom at the Administrative Office at 7:00 p.m.

Members Present

R. W. Lucas
Jay Meyer

Martha Rogge
Dave Holloway

Joan Menzie
Dr. Bill Hessman

Mike Bultena

Others Present

Rex Bruce, Superintendent; Lynn Myers, Clerk; Connie Myers, Elementary Principal and Cesar Peña; Middle/High School Principal.

Guests

Justin Groth

Item #1 Call Meeting to Order /Approve Agenda

The President called the meeting to order at 7:00 p.m.

Mr. Holloway moved, seconded by Dr. Hessman, to approve the agenda. The motion carried 7-0.

Item #2 Approve Minutes

Mr. Meyer moved, seconded by Mrs. Menzie, to approve the minutes of the July 9, 2012 regular meeting. The motion carried 7-0.

Item #3 Approve Bills and Authorize Payment

Prior to the meeting, Mrs. Menzie and Mr. Meyer reviewed Purchase Orders and supporting documents presented for payment. Mr. Meyer moved, seconded by Mrs. Menzie, to approve the bills as listed on the List of Warrants dated 07/31/12 and authorize payment. The motion carried 7-0.

Item #4 Approve Transfers

Mrs. Rogge moved, seconded by Mr. Holloway, to approve the following budget transfers: \$5,971.66 from the supplemental general fund to the daycare fund and \$2,233.50 from supplemental general fund to the professional development fund. The motion carried 7-0.

PUBLIC FORUM

Justin Groth was introduced as the new SRO (school resource officer).

Item #7 Reports

Curriculum

The Curriculum Committee and SACS do not meet in the summer.

Principals

Mrs. Myers gave the elementary school report.

Mr. Peña gave the middle school/high school report.

SWPRSC/HPEC

Mr. Meyer reported on the SWPRSC Board meeting. Mr. Lucas reported on the HPEC meeting.

Superintendent:

Mr. Bruce presented a letter from Derrick Ploutz thanking the board for the opportunity to be the SRO (school resource officer) for the last six years. He also discussed the beginning of the school year activities.

Item #5 Executive Session – Non-elected Personnel

Mr. Meyer moved, seconded by Mrs. Menzie, to go into executive session to discuss non-elected personnel, in order protect the privacy interest of an identifiable individual(s), to include Mr. Bruce in executive session, and to reconvene to open session in the boardroom at 8:05 p.m. The motion carried 7-0.

The Board reconvened to open session at 8:05 p.m.

Item #6 Resignations

There were no resignations

Item #7 Contract Approval

Mr. Holloway moved, seconded by Dr. Hessman, to approve the contract of John Escobar as a district employee placed as an elementary ESL paraprofessional. The motion carried 7-0.

Mrs. Menzie moved, seconded by Mr. Meyer, to approve the contract of Jackie Pierce as head cook for USD 374 Sublette and USD 507 Satanta. The motion carried 7-0.

Mr. Meyer moved, seconded by Mrs. Menzie, to approve the contract of Adela Trejo as district dishwasher placed at the high school. The motion carried 7-0.

Dr. Hessman moved, seconded by Mr. Meyer, to approve the contract of George Loewen as district head maintenance employee. The motion carried 7-0.

Item #8 Executive Session-Negotiations

There was no need for the executive session-negotiations.

Item #9 Approve the 2012/2013 Negotiated Agreement

Mrs. Rogge moved, seconded by Mr. Holloway, to approve the 2012/2013 negotiated agreement as ratified by the district's certified employees. The motion carried 7-0.

Adjournment

With no other business to come before the Board, Mr. Holloway moved, seconded by Mr. Meyer to adjourn the meeting. The motion carried 7-0.

NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.

President

Clerk

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