

**Sublette USD #374
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, September 12, 2016 in the boardroom at the Administrative Office 6:30 p.m.

Members Present

Jay Meyer	Martha Rogge	Mike Bultena
Lee Mason	Dave Holloway	

Members Absent

Cornelius Froese

Others Present

Rex Bruce, Superintendent; Andrea Cearley, Clerk; Monty Marlin, Middle/High School Principal; Rachel Lee, Elementary Principal; Risa Stevens, Curriculum Director; and Lance Carter, Activities Director.

Guests

Bobby Cunningham

Item #1 Call Meeting to Order /Approve Agenda

The President called the meeting to order at 6:37 p.m.

Mr. Bultena moved, seconded by Mr. Holloway, to approve the agenda. The motion carried 5-0.

Item #2 Approve Minutes

Mr. Bultena moved, seconded by Mrs. Rogge, to approve the minutes of the August 8, 2016 regular meeting and the August 22, 2016 special budget hearing meeting. The motion carried 5-0.

Item #3 Approve Bills and Authorize Payment

Prior to the meeting, Mrs. Rogge, Mr. Bultena, Mr. Mason and Mr. Holloway reviewed Purchase Orders and supporting documents presented for payment. Mr. Holloway moved, seconded by Mrs. Rogge, to approve the bills as listed on the List of Warrants dated 08/31/16 and authorize payment. The motion carried 5-0.

Item #4 Approve Transfers

Mr. Holloway moved, seconded by Mr. Bultena, to approve the following transfers: \$231.42 from General to 4-Year-Old at Risk and \$1,689.95 from General to Day Care. The motion carried 5-0.

PUBLIC FORUM

Mr. Bobby Cunningham of Seeds of Hope Church was recognized by Mr. Bruce for providing back packs and school supplies to all the elementary school children. Mr. Cunningham was in charge of collecting the supplies

which other area businesses also contributed funds to purchase. Mr. Bruce expressed his appreciation to Mr. Cunningham for helping many families reduce their beginning-of-the-year expenses by providing these much needed supplies.

Reports

Curriculum

Mrs. Stevens reported that the curriculum meetings started last week. Mr. Marlin, Mrs. Lee and Mrs. Stevens will attend a Zero Year meeting at the Service Center tomorrow, September 13. Mrs. Stevens stated that the new teachers have jumped right in to learning their new positions and job requirements. She also expressed her appreciation to the board for the installation of the Safe Defend boxes.

Principals

Mrs. Lee reported that the student count at the elementary school (PreK thru 6) is 273. She stated school was off to a good start and the After School program was going great with an average attendance of over 100 daily.

Mr. Marlin informed the board that the enrollment in grades 9 thru 12 is 124 students and the middle school has an enrollment of 61 students. He reported tardies at the beginning of school and after lunch period have been reduced so far this year. He was also appreciative of the nice new doors at the main entrance of the high school.

Activities Director

Mr. Carter reported the number of students out for fall sports at both the Middle School and High School. He stated the football field and surrounding facilities look great.

SWPRSC/HPEC

Mr. Meyer reported on the SWPRSC Board meeting. He also reported on our After School grant award which we received and other area grants that were awarded. Mr. Bultena did not have a report on the HPEC meeting.

Superintendent:

Mr. Bruce reported that Marla Webb from Centera Bank could not attend the board meeting, but Mr. Meyer has approved the Save for America program for this year with some changes being made due to some new state statutes.

Mr. Bruce also discussed "Walk Through" evaluations; H.S. Yearbook changes; Day Care nearing completion; Safe Defend being up and live; CPR training to be presented in 9th grade health class; board shirts; the KASB fall summit September 27, 2016 at SWPRSC and the KASB annual conference December 2, 3 & 4, 2016 in Wichita.

Mr. Bruce also commented on the declining enrollment over the last three school years.

Item #5 Resignations

Mr. Bultena moved, seconded by Mr. Mason, to accept the resignations of Silvia Palma as elementary dishwasher and Candice Moke as Day Care provider. The motion carried 5-0.

Item #6 Contract Approval

Mr. Mason moved, seconded by Mr. Holloway, to approve the contracts of Guadalupe Gutierrez as elementary dishwasher and Dalaney Little as Day Care provider. The motion carried 5-0.

Adjournment

With no other business to come before the Board, Mr. Holloway moved, seconded by Mr. Bultena to adjourn the meeting. The motion carried 5-0.

NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.

President

Clerk

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