

**Sublette USD #374
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, September 14, 2020 in the boardroom at the Administrative Office at 7:00 p.m.

Members Present

Jay Meyer Dave Holloway Lee Mason Cesar Pena
Charity Ochs-Lathen

Members Absent

Cornelius Froese Grant Webber

Others Present

Rex Bruce, Superintendent; Andrea Cearley, Clerk; Rachel Lee, Elementary Principal; and Sonya Pena, Curriculum Director.

Guests – None

Item #1 Call Meeting to Order /Approve Agenda

The President called the meeting to order at 7:05 p.m.

Mr. Pena moved, seconded by Mr. Mason, to approve the agenda with the addition of Item #10 Resignation and Item #11 Contract Approval. The motion carried 5-0.

Item #2 Approve Minutes

Mr. Mason moved, seconded by Mr. Holloway, to approve the minutes of the August 10, 2020 budget hearing meeting, the August 10, 2020 regular meeting and the August 28, 2020 special meeting. The motion carried 5-0.

Item #3 Approve Bills and Authorize Payment

Prior to the meeting, Mr. Holloway, Mr. Mason, Mr. Meyer, Mrs. Ochs-Lathen and Mr. Pena reviewed Purchase Orders and supporting documents presented for payment. Mr. Holloway moved, seconded by Mr. Mason, to approve the bills as listed on the List of Warrants dated 08/31/20 and authorize payment. The motion carried 5-0.

Item #4 Approve Transfers

Mr. Pena moved, seconded by Mr. Mason, to approve the following transfers: \$1,707.29 from Supplemental General to Day Care; \$697.31 from General to Bilingual; \$940.21 from General to Migrant; \$1,564.00 from General to Professional Development; \$4,761.91 from General to Special Education; and \$797.38 from General to Vocational Fund. The motion carried 5-0.

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PUBLIC FORUM

There was no public forum.

Reports

Curriculum

Mrs. Pena reported they have received the new Science curriculum and Amplify came in on Friday. She is hoping to have the pre-assessments finished by Wednesday. She reported there are no textbooks for the new curriculum so it will be easy to use for on-line learning.

Principals

Mrs. Lee reported that more students enrolled right before school started so their enrollment numbers are higher than they were reported at last month's board meeting. The elementary school teachers are preparing for possible on-line learning. The students and parents have done very well with wearing masks. Due to the Day Care issues, the preschool class is staying home until the 21st of September.

Mr. Marlin was out of town.

Activities Director - No report.

SWPRSC/HPEC

Mr. Meyer was unable to attend the SWPRSC Board meeting. Mrs. Ochs-Lathen attended the virtual HPEC meeting.

Superintendent:

Mr. Bruce reported our student count numbers are down by 45 from last year's count day numbers. This will not hurt us that much this year, but the second year, we will get a big hit in reduced funding. He reported the COVID-19 precautions of 6-foot social distancing and wearing masks has helped reduce the number of people being quarantined. Due to a positive COVID-19 case at our school Day Care, it will be closed for two weeks. This closure also caused some teachers and staff members to have to go home. Mr. Bruce would like to encourage and thank all our teachers and staff for all their extra planning and work that has gone into trying to make our school safe and to keep our students in their buildings.

Item #5 Technology Discussion

Mr. Bruce reported Chromebooks/iPads have been passed out to all the students. In the event we have to move to remote learning, we will try and assist families that do not have internet access. Some students may be able to come into the school if they have internet issues.

Item #6 Approve KASB Policy Updates

Mr. Holloway moved, seconded by Mr. Mason, to table the approval of the KASB policy updates on the recommendation of Mr. Bruce until next month's meeting. The motion carried 5-0.

Item #7 Approve Elementary and MS/HS Student Handbooks

Mr. Pena moved, seconded by Mrs. Ochs-Lathen, to approve the Elementary and MS/HS Student Handbooks as presented at last month's board meeting. The motion carried 5-0.

Item #8 Re-appoint Israel Hernandez to the Sublette Recreation Commission Board

Mr. Pena moved, seconded by Mr. Mason, to re-appoint Israel Hernandez to the Sublette Recreation Commission Board for his next term. The motion carried 5-0.

Item #9 Executive Session – Non-elected Personnel

Mr. Mason moved, seconded by Mr. Pena, to go into executive session to discuss an individual employee's performance and a potential new employee, pursuant to the non-elected personnel exemption under KOMA, to include Mr. Bruce and Mrs. Lee in executive session, and to reconvene to open session at 8:05 p.m. The motion carried 5-0.

The Board reconvened to open session at 8:05 p.m.

Mr. Mason moved, seconded by Mr. Pena, to go into executive session to discuss an individual employee's performance and a potential new employee, pursuant to the non-elected personnel exemption under KOMA, to include Mr. Bruce in executive session, and to reconvene to open session at 8:15 p.m. The motion carried 5-0.

The Board reconvened to open session at 8:15 p.m.

Item #10 Resignation

Mr. Pena moved, seconded by Mr. Holloway, to accept the resignation of Charity Ochs-Lathen as a member of the Board of Education of USD #374 with regret. The motion carried 4-0. Mrs. Ochs-Lathen abstained.

Item #11 Contract Approval

Mr. Pena moved, seconded by Mr. Mason, to approve the contract of Charity Ochs-Lathen as Board Clerk of USD #374. The motion carried 4-0.

Adjournment

With no other business to come before the Board, Mr. Holloway moved, seconded by Mr. Pena to adjourn the meeting. The motion carried 4-0.

NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.

President

Clerk